



CITY *of* CLOVIS

AGENDA • CITY COUNCIL MEETING

Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060
www.cityofclovis.com

April 6, 2020

6:00 PM

Council Chamber

*** SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19***

Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, the City is implementing the following changes to participate in and public comment for all Council meetings until notified otherwise. The Council chambers will not be open to the public. Any member of the City Council may participate from a remote location by teleconference.

- The meeting will be webcast and accessed at: <https://cityofclovis.com/government/city-council/city-council-agendas/>

Written Comments

- Members of the public are encouraged to submit written comments at: <https://cityofclovis.com/government/city-council/city-council-agendas/> up to three (3) hours before the meeting. You will be prompted to provide:

- Council Meeting Date
- Item Number
- Name
- Email
- Comment (please limit to 300 words or 3 minutes)



- Please submit a separate e-mail for each item you are commenting on.
- Your item will be read into the record during the public comment portion when the item is heard. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be made part of the record of proceedings.
- Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda.

- If a written comment is received after 3:00 p.m. on the day of the meeting, efforts will be made to read the comment into the record. However, staff cannot guarantee that written comments received after 3:00 p.m. will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the City Council meeting.

Verbal Comments

- If you wish to speak to the Council on the item by telephone, you must contact the City Clerk at (559) 324-2060 no later than 3:00 p.m. the day of the meeting.
 - You will be asked to provide a phone number to call you during the meeting. You will also be asked for your name so that you can be called when it is your turn to speak.
 - You will be called during the comment section for the agenda item on which you wish to speak.
 - You may be put on hold until your name is called by the Clerk.
 - You will be able to speak to the Council for up to three (3) minutes.

Noticed Public Hearings

- For noticed public hearings, all public comments must be received by the close of the public hearing period. All written comments received by the close of the public hearing period will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions, but will be included in the record of proceedings.
- If a comment on a public hearing item is received after the close of the public hearing, such comment will be treated like a general public comment and made part of the record of proceedings, provided that such comment is received prior to the end of the meeting.

CALL TO ORDER

FLAG SALUTE - Councilmember Mouanoutoua

ROLL CALL

PUBLIC COMMENT

ORDINANCES AND RESOLUTIONS - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

CONSENT CALENDAR - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

1. Administration - Approval - Minutes from the March 16, 2020 Council Meeting.
2. Administration – Adopt – Ord. 20-06, Amending Chapter 6.5 of the Clovis Municipal Code to Establish the Water Supply Fee to Pay for Water Supply for New Development. (Vote: 5-0)
3. Planning and Development Services – Adopt – Ord. 20-07, OA2020-001, A request to amend the City of Clovis Sign Ordinance to allow video and LED changeable copy signs in the R-T (Research and Technology Park) and C-R (Commercial Recreation) Zone Districts. California Health Sciences University and Clovis Rodeo Association, applicants. (Vote: 5-0)
4. Planning and Development Services - Approval - Res. 20-____, Resolution ratifying prior vacation of public walkway and summarily vacating a public right of way for property located west of Clovis Avenue between San Gabriel and DeWitt Avenues, pursuant to the provisions of the Public Streets, Highways and Service Easements Vacation Law.
5. Planning and Development Services – Approval – Authorize City Engineer to enter into a Consultant Services Agreement with McPheeters & Associates, Inc. for surveying services related to establishing Geographic Information Systems (GIS) control points in the Northeast Growth Area Sphere of Influence.
6. Planning and Development Services - Approval - Bid Award for CIP 19-20, ADA Curb Return Ramp Replacement 2020; and Authorize the City Manager to execute the contract on behalf of the City.
7. Public Utilities - Receive and File – Status Report for January – March 2019.
8. Public Utilities - Receive and File – Status Report for April – June 2019.
9. Public Utilities - Receive and File – Status Report for July – September 2019.
10. Public Utilities - Receive and File – Status Report for October – December 2019.

CITY MANAGER COMMENTS

COUNCIL ITEMS

11. Consider Approval - Res. 20-____, A Resolution of the City Council of the City of Clovis confirming the Director of Emergency Services' Orders.

Staff: Luke Serpa, City Manager
Recommendation: Approve

12. Workshop – For the Clovis City Council to conduct a workshop to discuss the impact on ongoing City operations during the COVID-19 State of Emergency as declared by the Federal Government, State of California, County of Fresno, and City of Clovis; and to explore actions the City may take in response to the crisis.

COUNCIL COMMENTS

ADJOURNMENT

MEETINGS AND KEY ISSUES

Regular City Council Meetings are held at 6:00 P.M. in the Council Chamber. The following are future meeting dates:

Apr. 13, 2020 (Mon.)

Apr. 20, 2020 (Mon.)

May 4, 2020 (Mon.)

May 11, 2020 (Mon.)

May 18, 2020 (Mon.)

CLOVIS CITY COUNCIL SPECIAL MEETING

March 16, 2020

6:00 P.M. SPECIAL MEETING

Clovis Senior Center

Meeting called to order by Mayor Bessinger
Flag Salute led by Councilmember Ashbeck

Roll Call: Present: Councilmembers Ashbeck, Flores, Mouanoutoua, Whalen
Mayor Bessinger
Absent: None

6:02 p.m. - Mayor Bessinger indicated that an additional item was being added to the agenda that was noticed separately as a special meeting item.

City Manager Luke Serpa presented a report on a request from the Director of Emergency Services for the City Council to Proclaim the Existence or Threatened Existence of a Local Emergency. Section 4.2.06 of the City of Clovis Municipal Code (CMC) empowers the Director of Emergency Services for the City of Clovis to request the City Council to proclaim the existence or threatened existence of a local emergency when the City of Clovis is affected or likely to be affected by the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons within the City.

International, national, state, and local health and governmental authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named "SARSCoV-2," and the disease it causes has been named "coronavirus disease 2019," abbreviated COVID-19.

Staff is recommending the City Council proclaim the existence or threatened existence of a local emergency as a result of COVID-19, and authorize the Director of Emergency Services for the City to issue rules and regulations following such proclamation as empowered by Clovis Municipal Code section 4.2.06.

To accomplish staff recommends approval of a resolution for the City Council to resolve as follows:

1. Proclaims that a local emergency now exists throughout the City.
2. During the existence of this local emergency, the powers, functions, and duties of the Director of Emergency Services and the Emergency Organization of the City shall be those prescribed by state law, ordinances and resolutions of the City, and by the City of Clovis Emergency Operations Plan.
3. The need for continuing this local emergency shall be reviewed as required by Government Code section 8630, or as modified by the Governor, and the City Council shall proclaim the termination of this local emergency at the earliest possible date that conditions warrant.

There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council. Motion by Councilmember Whalen, seconded by Councilmember Mouanoutoua, for the

PRELIMINARY - SUBJECT TO APPROVAL

AGENDA ITEM NO. 1.

Council to approve a request from the Director of Emergency Services for the City Council to Proclaim the Existence or Threatened Existence of a Local Emergency.

Motion by Councilmember Whalen, seconded by Councilmember Mouanoutoua, for the Council to approve **Resolution 20-20** of the City Council of the City of Clovis proclaiming the existence or threatened existence of a local emergency (COVID-19). Motion carried by unanimous vote.

PUBLIC COMMENTS 6:36 - NONE

CONSENT CALENDAR

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, that the items on the Consent Calendar be approved. **6:36 p.m. Approved 5-0**

1. Administration - Approved - Minutes from the March 9, 2020 Council Meeting.
2. Finance - Approved – **Res. 20-21**, A Resolution of Intention (ROI) to Annex Territory (Annexation #61) (T6262-North West Corner of Peach and Spruce), to the Community Facilities District (CFD) 2004-1 and to Authorize the Levy of Special Taxes Therein and Setting the Public Hearing for April 20, 2020 (continued from March 9, 2020)
3. General Services - Approved – **Res. 20-22**, Authorizing the Execution of the Certificates of Assurances for the Low Carbon Transit Operations Program (LCTOP), and Submittal of One (1) Project for Fiscal Year 2019-20.
4. General Services - Approved - Waive Bidding Requirements and Approve Security Systems Installation and Service Contract with Sonitrol of Fresno.
5. Planning and Development Services – Approved - Authorize the City Manager to enter into an Extra-Territorial Services Agreement with Clovis Hills for water usage.

ITEM 11 – 6:38 p.m. - APPROVED – RES. 20-23, ACCEPTING THE 2019 HOUSING ELEMENT ANNUAL PROGRESS REPORT AND AUTHORIZING SUBMISSION OF THE REPORT TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT AND THE GOVERNOR’S OFFICE OF PLANNING AND RESEARCH.

Community and Economic Development Director Andy Haussler presented a report on a request to accept the 2019 Housing Element Annual Progress Report and authorizing submission of the report to the California Department of Housing and Community Development and the Governor’s Office of Planning and Research.

The City adopted a Housing Element for the period of December 31, 2015 to December 31, 2023, and is required to prepare an annual progress report (APR) per Government Code Section 65400 on its progress and program status in implementing its housing element. The APR includes information on the City’s progress in meeting its assigned allocation from the regional housing needs assessment (RHNA). The State requires jurisdictions to hold a public hearing at a meeting of the City Council to accept written and oral comment prior to submitting its APR. The notice for this public hearing was published in The Business Journal on March 4, 2020. Per the notice, the APR became available for public review on March 4, 2020, at Clovis City Hall and on the City’s website as an attachment to the staff report on March 6, 2020.

Elena Nuna, resident, questioned how many housing projects that the city processed had rezones associated with them. Andy Haussler indicated that he did not have that data at this time. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to accept the 2019 Housing Element Annual Progress Report and authorizing submission of the report to the California Department of Housing and Community Development and the Governor's Office of Planning and Research. Motion carried by unanimous vote.

PUBLIC HEARINGS

ITEM 7A – **6:54 p.m.** - CONTINUED - **RES. 20-XX**, GPA2018-03, A REQUEST TO AMEND THE GENERAL PLAN TO RE-DESIGNATE FROM THE MEDIUM DENSITY RESIDENTIAL (4.1 TO 7.0 DU/AC) TO THE VERY HIGH DENSITY RESIDENTIAL (25.1 TO 43.0 DU/AC) CLASSIFICATION FOR FUTURE DEVELOPMENT; AND ITEM 7B. – CONTINUED - INTRODUCTION - **ORD. 20-XX**, R2018-09, A REQUEST TO APPROVE A REZONE FROM THE R-1 (SINGLE FAMILY RESIDENTIAL-6,000 SQ FT) TO THE R-4 (VERY HIGH DENSITY MULTIPLE FAMILY RESIDENTIAL) ZONE DISTRICT.

Senior Planner Orlando Ramirez presented a report on various items associated with approximately 1.6 acres of property located along the east side of Osmun Avenue and the west side of Baron Avenue, north of Second Street. The applicant is requesting to amend the General Plan and rezone property to permit a 40- unit multiple-family, non-gated residential development on approximately 1.6 acres of property shown in Figure 1. The Project would include construction of public streets, sidewalks, landscaped areas, and a block wall along the south and north boundary of the site as well as related amenities. To accommodate the Project, the applicant is requesting a general plan amendment to re-designate the site from the Medium Density Residential (4.1 to 7.0 DU/Ac) to the Very High Density Residential (25.1 to 43.0 DU/Ac) designation, and a rezone from the R-1 (Single-Family Residential-6,000 sq. ft.) to the R-4 (Very High Density Multiple-Family Residential) Zone District. The Project, if approved, would provide additional housing opportunities to Clovis. Approval of this general plan amendment and rezoning would allow the applicant to proceed with construction drawings and permit review.

Dirk Poeschel, resident, spoke in support of the project and answered questions of Council. Elena Nuna, area resident, spoke in opposition due to concerns with the environmental analysis that was performed on the project. Area resident, spoke in opposition and provided Council copies of technical memorandum regarding traffic for the project and spoke in opposition due to the age of the study – 2014. Michael DeFalco, area resident, spoke in opposition due to the density proposed and it not fitting in with surrounding residential properties. Cole Heap, area resident, spoke in opposition due to the negative impact this project could have on area homes, increased street parking, and safety of kids crossing Third Street. Robyn DeFalco, area resident, spoke in opposition as she believed it did not fit in with the existing neighborhood. Jeff Haste, area resident, spoke in opposition due to concerns with the traffic study and impact on property values. Maggie Ikeda, area resident, spoke in opposition due to concerns with traffic, safety, congestion, inadequate traffic study. Demine Haste, area resident, spoke in opposition due to concerns with overflow parking and location of dumpster placement. Discussion by the Council.

Motion by Councilmember Whalen, seconded by Councilmember Mouanoutoua, for the Council to continue the general plan amendment and rezone requests to a date uncertain, and direct the applicant to return with full traffic impact study to include a more robust analysis on pedestrian flow and include the impact of the potential development of the DeBenedetto property. Motion carried 4-1 with Councilmember Flores voting no.

Recess: 8:59

Reconvene: 9:07

ITEM 6A - 9:07 p.m. - APPROVED - REINTRODUCTION ORD. 20-06, AMENDING CHAPTER 6.5 OF THE CLOVIS MUNICIPAL CODE TO ESTABLISH THE WATER SUPPLY FEE TO PAY FOR WATER SUPPLY FOR NEW DEVELOPMENT; AND ITEM 6B - APPROVED - RES. 20-24, APPROVING THE SCHEDULE OF CHARGES FOR THE WATER SUPPLY FEE, REVISING THE MASTER DEVELOPMENT FEE SCHEDULE, AND PROVIDING A DESCRIPTION OF FEES TO BE REQUESTED FOR COUNTY ADOPTION

City Engineer Mike Harrison presented a report on items associated with Chapter 6.5 of the Clovis Municipal Code to Establish the Water Supply Fee to Pay for Water Supply for New Development and the Associated Revision to the Master Development Fee Schedule. On July 15, 2019, the City Council approved the Cooperative Agreement between Fresno Irrigation District and City of Clovis for water utilization and conveyance, and the Firm Surface Water Supply and Purchase Agreement. The two agreements represent the language and terms for the City to continue receiving Kings River water and include the addition of a new water supply to meet future City growth and support implementation of the Sustainable Groundwater Management Act (SGMA). The Firm Surface Water Supply and Purchase Agreement provides for the secure delivery of 7,000 acre feet of water supply for the City of Clovis that will be developed over a 25-year time period. The cost of developing this firm water supply is \$5,000 per acre foot. The total cost is \$35 million. \$5 million will be due in September 2020, \$1.5 million will be paid annually from 2021 – 2030, and \$1.0 million paid annually from 2031 – 2045. The \$35 million investment to secure a firm water supply is to be paid for by both Development impact fees and Water Enterprise funds. The Development share of this investment is to serve future growth and the Water Enterprise share is for sustainability (SGMA) related reasons. At this point in time, the technical working group developing the Groundwater Sustainability Plan (GSP) under SGMA has found that the City of Clovis is generally currently in balance concerning water supply and overdraft. This is an important point to note because the greater need for the firm water supply will be to serve future development. There have been preliminary meetings and discussions with the development industry, in which they have been made aware of an impending cost for the new water supply to serve growth. The Water Enterprise fund will be used to pay the initial \$5 million in September 2020. Annual payments thereafter will be funded by Development impact fees. Approval of this ordinance will establish the required funding mechanism to establish the new water supply impact fee which will make the annual payments from 2021 – 2045. If the Development impact fee revenue is unable to make the annual payments, fund borrowing or existing users will be required to lend money to make the annual payment. Loaned monies would be paid back as sufficient development impact fees are collected. The introduction of the ordinance was approved on March 9, 2020 and staff is reintroducing the ordinance with clarifications added pursuant to Council discussion. Staff is also requesting approval of the resolution to

set the water supply fee schedule. Paul Pierce, resident, addressed questions of staff and council.

Motion by Councilmember Whalen, seconded by Councilmember Flores, for the Council to approve the reintroduction of **Ordinance 20-06**, amending Chapter 6.5 of the Clovis Municipal Code to establish the Water Supply Fee to pay for water supply for new development. Motion carried by unanimous vote.

Motion by Councilmember Whalen, seconded by Councilmember Flores, for the Council to approve **Resolution 20-24**, approving the schedule of charges for the water supply fee, revising the Master Development Fee Schedule, and providing a description of fees to be requested for county adoption. Motion carried by unanimous vote.

ITEM 9. – 9:51 p.m. - APPROVED INTRODUCTION - ORD. 20-07, OA2020-001, A REQUEST TO AMEND THE CITY OF CLOVIS SIGN ORDINANCE TO ALLOW VIDEO AND LED CHANGEABLE COPY SIGNS IN THE R-T (RESEARCH AND TECHNOLOGY PARK) AND C-R (COMMERCIAL RECREATION) ZONE DISTRICTS. CALIFORNIA HEALTH SCIENCES UNIVERSITY AND CLOVIS RODEO ASSOCIATION, APPLICANTS

Senior Planner Orlando Ramirez presented a report on a request to amend the City of Clovis Sign Ordinance to allow video and LED changeable copy signs in the R-T (Research and Technology Park) and C-R (Commercial Recreation) Zone Districts. Staff has received requests from the California Health Sciences University and the Clovis Rodeo Association to consider the installation of freestanding identification signs with video capability. Both organizations are seeking video signs to identify on-site activities and events. With exception of changeable copy and time and temperature signs, which are approved through the conditional use permit process, the sign ordinance does not allow the opportunity for video or animated signs and only one so far has been approved as a special sign program through the Planned Commercial Zone District at the northeast corner of State Highway 168 and Temperance Avenue. As both organizations fill a quasi-public role in the community, there may be value in providing video signage in advertising organizational and community events. Staff however is cautious that such signs not be utilized as off-site advertising for businesses or other similar activities. The Planning Commission recommends approval of both requests subject to the both freestanding signs being changeable copy “fixed image” (non-video) sign and that the California Health Sciences request be approved with an allowance for up to fifty (50’) feet in height.

Vince Jenco, Board Member of the Clovis Rodeo Association, spoke in support. Tom McLaughlin, representing California Health Sciences University, spoke in support. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Mouanoutoua, for the Council to approve the introduction of **Ordinance 20-07**, amending the City of Clovis Sign Ordinance to allow video and LED changeable copy signs in the R-T (Research and Technology Park) and C-R (Commercial Recreation) Zone Districts and direct staff to amend the draft ordinance to reflect the allowance of both video and LED changeable copy signs. Motion carried by unanimous vote.

ITEM 8A – **10:39** - APPROVED - **RES. 20-25**, GPA2019-005, A REQUEST TO AMEND THE TEXT OF THE SHAW AVENUE SPECIFIC PLAN TO PERMIT DRIVE-THRU USES FOR THIS SPECIFIC SITE; AND ITEM 8B - APPROVED - **RES. 20-26**, CUP2019-009, A REQUEST TO APPROVE A CONDITIONAL USE PERMIT TO ALLOW FOR AN APPROXIMATELY 600 SQUARE FOOT DRIVE-THRU COFFEE SHOP

City Planner Dave Merchen presented a report on various items associated with approximately 1.49 acres of property located along the south side of Shaw Avenue between Stanford and Fowler Avenues. Dave Merchen indicated that staff was recommending approval of GPA2019-005, a request to amend the text of the Shaw Avenue Specific Plan to permit drive-thru uses for this specific site; and CUP2019-009, a request to approve a conditional use permit to allow for an approximately 600 square foot drive-thru coffee shop. The applicant is requesting a text amendment to the Shaw Avenue Specific Plan to allow for drive-thru uses on the subject property. The site is comprised of 1.49-acres, generally located at the southwest corner of Shaw and Fowler Avenues, as shown in Figure 1. The applicant is also requesting approval of a conditional use permit to allow a 600 square foot drive-thru coffee shop - The Human Bean. Approval of this request will allow the applicant to move forward with the site plan review process for the development of the Project. Project applicant, spoke in support. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve GPA2019-005, amending the text of the Shaw Avenue Specific Plan to permit drive-thru uses for this specific site. Motion carried by unanimous vote.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve CUP2019-009, approving a conditional use permit to allow for an approximately 600 square foot drive-thru coffee shop. Motion carried by unanimous vote.

ITEM 10A – **10:50** - APPROVED - **RES. 20-27**, SPR2019-019, A REQUEST TO APPROVE A SITE PLAN REVIEW FOR THE CONSTRUCTION OF AN APPROXIMATELY 7,742 SQ. FT., 3-BAY FIRE STATION ON A PORTION OF AN APPROXIMATELY 2.78-ACRE PARCEL; AND ITEM 10B - APPROVED - **RES. 20-28**, AUP2019-021, A REQUEST TO APPROVE AN ADMINISTRATIVE USE PERMIT FOR THE CONSTRUCTION OF AN APPROXIMATELY 165 FOOT HIGH TELECOMMUNICATIONS TOWER ON PROPERTY OF THE PROPOSED FIRE STATION CONSIDERED UNDER SPR2019-019

Senior Planner Ricky Caperton presented a report on various items associated with approximately 2.78-acres of property located south of Shaw Avenue, north of Gettysburg Avenue, between De Wolf and Leonard Avenues. Ricky Caperton indicated that the City is proposing construction of an approximately 7,742 square foot, 3-bay fire station, associated landscape, circulation infrastructure (i.e. streets and sidewalks), utilities, and 165 foot high telecommunications tower on a portion of an approximately 2.78-acre parcel located south of Shaw Avenue, north of Gettysburg Avenue, between De Wolf and Leonard Avenues. Ricky Caperton provided an overview of the project. There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve Resolution 20-27, SPR2019-019, approving a site plan review for the

construction of an approximately 7,742 sq. ft., 3-bay fire station on a portion of an approximately 2.78-acre parcel. Motion carried by unanimous vote.

Motion by Councilmember Ashbeck, seconded by Councilmember Flores, for the Council to approve Resolution 20-28, AUP2019-021, approving an administrative use permit for the construction of an approximately 165 foot high telecommunications tower on property of the proposed fire station considered under SPR2019-019. Motion carried by unanimous vote.

COUNCIL ITEMS

ITEM 12 – 11:19 - APPROVED APPOINTMENT – FRESNO COUNTY TRANSPORTATION AUTHORITY RENEWAL COMMITTEE.

City Manager Luke Serpa presented a brief report on the need for Council to appoint a member to the Fresno County Transportation Authority Renewal Committee. There being no public comment, Mayor Bessinger closed the public portion. Discussion by the Council.

It was the consensus of Council to appoing Councilmember Mouanoutoua to the Fresno County Transportation Authority Renewal Committee

CLOSED SESSION 11:19 p.m.

- 13. Government Code Section 54956.9(d)(1)
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
City of Clovis v. Uriel and Jose Aguilera

Mayor Bessinger adjourned the meeting of the Council to April 6, 2020

Meeting adjourned: **11:20 p.m.**

Mayor

City Clerk



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 6, 2020

SUBJECT: Administration – Adopt - Ordinance 20-06, Amending Chapter 6.5 of the Clovis Municipal Code to Establish the Water Supply Fee to Pay for Water Supply for New Development. (Vote: 5-0)

This item was approved for introduction on March 16, 2020 with a unanimous vote.

Please direct questions to the City Manager's office at 559-324-2060.



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: April 6, 2020

SUBJECT: Planning and Development Services – Adopt – Ord. 20-07, OA2020-001, A request to amend the City of Clovis Sign Ordinance to allow video and LED changeable copy signs in the R-T (Research and Technology Park) and C-R (Commercial Recreation) Zone Districts. California Health Sciences University and Clovis Rodeo Association, applicants. (Vote: 5-0)

- ATTACHMENTS:
- (1) Draft Ordinance
 - (2) PA12 Modifications (as amended)
 - (3) Text Modifications (as amended)

On March 16, 2020, Ordinance Amendment 2020-001 (OA2020-001), was considered for approval at a regularly scheduled City Council hearing. The applicant’s request included an amendment to the Clovis Sign Ordinance to allow video and changeable copy signage and to permit a freestanding sign height of up to 50-feet within the Research and Technology Park. Discussion included freestanding sign heights, image content and video allowances. The Council sought clarification on video signage and its potential visual impacts on vehicular traffic.

The Council, after hearing testimony from the applicants, took action to approve the ability for both sites to utilize video and LED changeable copy signage on the proposed freestanding signs.

These clarifying edits are reflected in Attachment 2 and Attachment 3, as amended. The Council action does not change the overall intent, content, or subject of OA2020-001 as presented at the March 16, 2020 City Council hearing. Therefore, staff recommends approval of OA2020-001, per Council’s Motion and Action.

Prepared by: Orlando Ramirez, Deputy City Planner

Reviewed by: City Manager *[Signature]*

ORDINANCE 20-07**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLOVIS AMENDING THE DEVELOPMENT CODE, TITLE 9 OF THE CLOVIS MUNICIPAL CODE**

WHEREAS, California Health Sciences University and the Clovis Rodeo Association have applied for an Ordinance Amendment OA2020-001; and

WHEREAS, Ordinance Amendment OA2020-001, is a request to amend the City of Clovis Development Code to permit Light Emitting Diode (LED) freestanding signs for the Clovis Rodeo Grounds and California Health Sciences University; and

WHEREAS, the Planning Commission held a noticed public hearing on February 27, 2020 to consider modifications to the Development Code; and

WHEREAS, the Planning Commission reviewed the record of proceedings, including the staff reports and other written records presented to, or otherwise made available to, the Planning Commission on this matter, and considered all oral comments made during the public hearing; and

WHEREAS, the Planning Commission recommended that the Council approve Ordinance Amendment OA2020-001; and

WHEREAS, the City Council held a noticed public hearing on March 16, 2020, to consider the approval of Ordinance Amendment OA2020-001; and

WHEREAS, the amendment to the Development Code amends the Section 9.34.130 Nonresidential Sign Standards and Planning Area #12 of the Central Clovis Specific Plan; and

WHEREAS, on March 16, 2020, the City Council considered testimony and information received at the public hearing and the oral and written reports from City staff, as well as other documents contained in the record of proceedings relating to Ordinance Amendment OA2020-001, which are maintained at the offices of the City of Clovis Planning and Development Services Department; and

WHEREAS, the City Council finds that the Development Code Amendment is consistent with the General Plan and applicable specific plans.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLOVIS DOES ORDAIN AS FOLLOWS:

SECTION 1: FINDINGS. The Council finds as follows:

1. The proposed amendment is consistent with the goals, policies, and actions of the General Plan;
2. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or general welfare of the City;
3. The proposed amendment is internally consistent with other applicable provisions of this Development Code.

SECTION 2: Section 9.34.130 - Nonresidential Sign Standards - is hereby amended with the language presented in Attachment "A".

SECTION 3: Planning Area #12 of the Central Clovis Specific Plan is hereby amended in accordance with the language presented in Attachment "B".

SECTION 4: The provisions of this Ordinance are hereby declared to be severable. If any provision, clause, word, sentence, or paragraph of this Ordinance or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance.

SECTION 5: This Ordinance shall go into effect and be in full force from and after thirty (30) days after its final passage and adoption.

SECTION 6: The record of proceedings is contained in the Planning and Development Services Department, located at 1033 Fifth Street, Clovis, California 93612, and the custodian of record is the City Planner.

APPROVED: March 16, 2020

_____	_____
Mayor	City Clerk
* * * * *	* * * * *

The foregoing Ordinance was introduced at a regular meeting of the City Council held on March 16, 2020, and was adopted at a regular meeting of said Council held on April 6, 2020, by the following vote, to wit:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DATED: April 6, 2020

City Clerk



RESIDENTIAL LAND USE		LAND USE / PRODUCT	DEVELOPMENT STANDARDS		IMAGERY / PRODUCT SITE PLAN PROTOTYPE
KEY MAP		Rodeo District (RD)	STANDARD	NOTES	
		DESIGNATION			
		Planning Area(s)	12		
Zone District	C-R				
GP Density Range	N/A				
Land Use	The use of land designated RD shall comply with those uses identified in the C-R (Commercial Recreation) Zone.				
BUILDING INTENSITY					
Minimum Lot Area	4 acres				
Minimum Lot Width	100				
Minimum Lot Depth	150				
Maximum Coverage	33%				
Maximum Height	35 ft./4 stories	Maximum heights for accessory structures shall be determined by the Director.			
Curved/Cul-de-sac/Corner Lot	None				
BUILDING SETBACKS					
Front Yard	30' structures 20' parking				
Side Yard (Interior)	(see front yard)	Measured from any residential district.			
Corner Lot/Reversed Corner Lot	(see front yard)	Measured from any residential district.			
Rear Yard	None				
Rodeo District		LAND USE TOTAL AREAS			
		27.36 acres			
DESCRIPTION		GARAGES/STREETS/PARKING			
RD (Rodeo District) contains the Clovis Rodeo Grounds located on the east side of Clovis Avenue, south of Clarke Intermediate School. The purpose of this planning area is to sustain and amplify the facility that accommodates the annual Clovis Rodeo. This land use and facility is a significant focal point to the "Old Town" area and a major attractor during Rodeo Weekend. The underlying C-R (Commercial Recreation) Zone District allows the Rodeo as a permitted use with the ability to have additional entertainment and outdoor functions with a temporary use permit or conditional use permit. Development of Clovis Avenue should amplify the entrance to this facility at 7 th Street.		Sidewalks		See Streetscape Development Standard Section.	
		Parking	Off Street Parking	See Parking Standards of the C-R Zone District	
		Streets		See Streetscape Development Standard Section.	
		On-Street Parking		See Streetscape Development Standard Section.	
PERMITTED USES		ACCESSORY USES			
*All Uses not specifically identified in the list to the right are prohibited. The use of land designated RD shall comply with those uses identified in the C-R (Commercial Recreation) Zone District.		Outdoor Activities		Established under use requirements of the C-R Zone District	
		Freestanding Signs		One freestanding sign at the Clovis Avenue entry not to exceed 100 sq. ft. of sign area or 20' in height. A changeable copy and video LED display of not over 50 sq. ft. may be permitted subject to an Administrative Use Permit.	
		Building Mounted Signs (including fascia, window and canopy mounted signs)		See Clovis Municipal Code, Division 9, Development Code standards.	
		<p>Rodeo Grounds Entry Concept</p>			
The Imagery conveys samples of the architectural character intended for these neighborhoods.					



OA 2020-001, R-T Park Suggested Sign Program Modification.

TEXT MODIFICATIONS

(Text modifications and additions are shown in Red)

(Text modifications and additions supplemented following the March 16, 2020 City Council Hearing are in **Bolded Red** and **Highlighted**, Deletions in ~~strikethrough~~)

9.34.130 Nonresidential sign standards. 

A. Commercial signs. This subsection shall apply to all districts designated as commercial or professional office and shall specifically apply to the following zoning districts: C-1, C-2, C-3, C-P, C-R, U-C, and R&T. In mixed use developments, the predominant use of the site shall be the basis for determining sign area standards.

1. Residential uses. Signs for residential uses shall be allowed in compliance with Section [9.34.120](#) (Residential sign standards).

2. Commercial uses: Freestanding signs.

a. Size and height. The sign area of each face and the sign height shall not exceed those areas and heights identified in Table 3-14, 3-15, or 3-16, as applicable to the type of sign.

**TABLE 3-14
INDIVIDUAL BUSINESS SIGNS**

Street Frontage (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 50	6	20
51 – 100	8	36
101 – 150	10	40
151 – 200	12	50
201 – 400	14	60
401 – Plus	20	100

ATTACHMENT 3

**TABLE 3-15
MULTI-BUSINESS SIGNS**

Street Frontage of Development (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 50	6	30
51 – 100	8	40
101 – 150	10	50
151 – 200	12	60
201 – 400	14	70
401 – Plus	20	100

**TABLE 3-16
SHOPPING CENTER SIGNS***

Street Frontage of Center (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 200	14	50
201 – 400	16	70
401 – 500	20	80
501 – Plus	20	100

Note:

* In addition to the freestanding sign allowance, shopping centers with a street frontage of seven hundred (700) lineal feet or greater shall be allowed secondary tenant freestanding identification signs. The number of secondary signs shall not exceed one for each main drive approach for a maximum of two (2) signs. Sign area shall not exceed thirty (30) square feet for each sign, with individual panels of no more than ten (10) square feet. Identification signs shall not exceed a maximum height of ten feet (10'). The signs shall be granted for minor tenants within the center, located more than one hundred fifty feet (150') from the street the business intends to serve.

3. Commercial developments: On-building “frontage” identification signs.
 - a. Area allowed for frontages with public entrances. Each business frontage having a public entrance shall be allowed on-building identification signs with

the allowable area computed in compliance with Table 3-17. Only one public entrance shall be utilized for calculating allowable primary sign area.

**TABLE 3-17
AREA ALLOWED FOR LEASE FRONTAGES WITH PUBLIC ENTRANCES**

Structure Entrance Setback (from street frontage property line)	Allowable Sign Area Formula	Minor Tenants Maximum Allowable Sign Area	Major Tenants Maximum Allowable Sign Area*
150 feet or less to the intended service street property line.	One sq. ft. per each linear foot of lease space.	50 sq. ft.	100 sq. ft.
More than 150 feet to the intended service street property line.	One and one-half sq. ft. per each linear foot of lease space.	75 sq. ft.	150 sq. ft.

Note:

* Major tenants having one hundred thousand (100,000) square feet or more gross leasable area shall be eligible for additional on-building sign area under special approval by the Director. In these cases, the Director may increase the maximum allowable areas for major tenants identified in Table 3-17 from one hundred (100) to two hundred (200) square feet where the building entrance setback is located less than or equal to one hundred fifty (150) feet from the nearest street property line; or from one hundred fifty (150) to three hundred (300) square feet where the building entrance setback is located more than one hundred fifty feet (150') from the nearest street property line; whichever applies. Without further increasing the allowed on-building sign area, the Director may allow major tenants to transfer, in whole or in part, the on-building sign area allowance from a side street frontage without a public entrance to a frontage with a public entrance. The Director may approve an increase in the building sign by transferring up to seventy-five percent (75%) of the allowable freestanding sign area.

b. Area allowed for street frontages without public entrances. Each business occupying the end of a structure, having a street frontage without a public entrance, shall be allowed one-half (1/2) square foot of sign area for each one foot of leased building frontage. The maximum area shall be limited to twenty-five (25) square feet for buildings up to one hundred thousand (100,000) square feet and fifty (50) square feet for buildings over one hundred thousand (100,000) square feet.

c. Minimum sign area. Each commercial use which has direct pedestrian access through an exterior building wall which is visible from a public right-of-way shall be allowed twenty-five (25) square feet of building sign area, regardless of structure occupancy frontage. Commercial uses having a sole

access from the interior of any structure or from an enclosed court or lobby shall not be allowed the minimum building wall sign area referred to in this subsection.

d. Privilege signs. Where a number of commodities with different brand names or symbols are sold on the premises, up to one-fourth (1/4) of the area of a business sign, or twenty-five (25) square feet of the sign area, whichever is the lesser, may be devoted to the advertising of one or more of the commodities by brand name or symbol as an accessory function of the business sign; provided, the advertising is integrated with and a part of the remainder of the business sign.

e. Under canopy signs. Under canopy signs shall be allowed in commercial centers; provided, each shall not exceed six (6) square feet in sign area, nor shall the sign extend lower than seven feet (7') above the area over which it is suspended, and shall be mounted perpendicular to the building face. The signs shall identify only a business name within a business center. Only one sign shall be displayed per frontage with a public entrance.

f. Transfer of sign area. When approved by the Director, the sign area may be transferred in part or in whole from a frontage with a public entrance to one without a public entrance; provided, the signs on a given frontage do not exceed the allowable area, as computed in compliance with Table 3-17.

g. Location. The location of the signs shall not be less than one foot inside the property line and shall not interfere with the safety of vehicular traffic entering into or exiting from the commercial development or with vehicular street traffic or pedestrians. On corner parcels, it is the intent of this subsection that signs not be placed at the corner of one street frontage to be viewed from another street frontage. Generally, multiple freestanding signs for independent businesses and commercial developments shall be centered on the street frontage on which they are placed.

h. Number. Only one freestanding sign shall be allowed for and upon each street frontage. Without increasing the total freestanding sign allowance for corner parcels, the Director may allow the linear footage of two (2) or more connecting street frontages to be combined for corner parcels in order to obtain a greater face area for a freestanding sign along a particular frontage than would otherwise normally be allowed, subject to the following restrictions:

- (1) The height of the freestanding sign does not exceed that normally allowed for the street frontage on which the sign is placed, based on values identified for the linear footage on that street; and

(2) The combined face area of the freestanding sign does not exceed that normally allowed for the street frontage on which the sign is placed by more than twenty-five percent (25%).

i. Shopping center: Minor tenant directional signs. In addition to the freestanding sign allowance identified in Table 3-16 (Shopping Center Signs), shopping centers shall be allowed on-site directional signs for minor tenant identification in compliance with the following standards:

1. The number of directional signs shall not exceed one for each main driveway.
2. Signs shall not exceed ten (10) square feet of sign area for each sign, with individual panels of no more than three (3) square feet.
3. Minor tenant directional signs shall have a maximum height of six feet (6') and shall be architecturally integrated with the shopping center site.
4. Signs shall be located a minimum of forty feet (40') from the nearest street property line, and the location shall be subject to the review and approval of the Director.
5. It is not the intent of this subsection to create additional signs to be viewed from a public right-of-way.

j. Shopping center: Tenant identification signs. In addition to the freestanding sign allowance identified in Table 3-16 (Shopping Center Signs), shopping centers with a street frontage of seven hundred (700) lineal feet or greater shall be allowed secondary tenant freestanding identification signs in compliance with the following standards:

1. The number of secondary signs shall not exceed one for each main drive approach for a maximum of two (2) signs.
2. Sign area shall not exceed thirty (30) square feet for each sign, with individual panels of no more than ten (10) square feet.
3. The identification signs shall not exceed a maximum height of ten feet (10').
4. The identification signs shall be granted for minor tenants within the center, located more than one hundred fifty feet (150') from the street the business intends to serve.

k. Drive-in and drive-through facility signs. In addition to the sign area allowed under the commercial zoning district regulations, drive-in and drive-through restaurants shall be allowed the following boards/signs in compliance with the following standards:

1. One menu board, to be located at the ordering device in association with the drive-through window use, for each drive-through lane, not to exceed twenty (20) square feet in area or six feet (6') in height.
2. Changeable copy is limited to the menu board.
3. Each drive-through lane shall be allowed a maximum of one preview board in addition to the menu board. The preview board shall be no more than twenty (20) square feet in area and not exceed six feet (6') in height.
4. The minimum distance from the center of the menu board to the center of any proposed preview board shall be no less than twenty-five feet (25').
5. All menu boards and preview boards shall utilize low intensity illumination.
6. All corporate advertising shall be eliminated from the menu and preview boards.
7. Menu and preview boards shall not be visible from the street. Additional landscape areas or shrub plantings may be required to provide appropriate screening.
8. Approval of all menu and preview board signs shall be in compliance with Chapter 64 of this title (Conditional Use Permits) and a formal sign permit shall be submitted for review and approval in compliance with Section [9.34.040](#) (Sign permit review) before installation of any signs at the site.
9. Any proposed carhop and walk-up menu boards shall not exceed six (6) square feet in area and shall be located in areas approved in compliance with the conditional use permit process.
10. Directional signs: see Section [9.34.060](#)(F), Directional signs.

l. Freeway oriented signs. In addition to signs allowed by Section [9.34.120](#) (Residential sign standards), sites five (5) acres or more in size and located in the C-2 District **or an accredited college or university use on sites five (5) acres or more in size and located in the R-T District** and directly adjacent to State Route 168 are allowed one on-site freeway freestanding identification

sign and on-building freeway identification sign, subject to the following standards.

1. The maximum height for freeway freestanding identification signs is twenty feet (20'), to be measured from the finish grade of the property (at the base of the sign) to the top of the sign.
2. The Director may grant a greater height, up to a maximum height of thirty-five feet (35'), through the administrative use permit process, in compliance with Chapter 62 of this title.
3. A request to exceed the twenty-foot (20') height maximum shall be subject to a flag test to be performed by the applicant, with a member of City staff in attendance.
4. On-building freeway identification signs are allowed with sign area to be calculated at a ratio of one square foot of sign applicable review authority for each lineal foot of lease space for a major tenant (e.g., seven thousand (7,000) square feet or greater) having freeway frontage with a maximum on-building sign area not to exceed two hundred (200) square feet.
5. For an accredited college or university located in the R-T District, a video and changeable copy Light Emitting Diode (LED) display is allowable identifying campus activities and events, recruitment, graduation and similar ceremonies, on-site conferences, campus housing and staff and faculty announcements only requiring an Administrative Use Permit. This display shall be of a video or fixed image of no less than seven seconds, conform to light intensity requirements of the Clovis Municipal Code and requires review and approval by the State of California Department of Transportation.

The Director may grant a greater height, up to a maximum height of fifty feet (50'), through the administrative use permit process, in compliance with Chapter 62 of this title.

4. Office uses: Freestanding signs.
 - a. Maximum size and height. Professional office developments within the C-P District may use one of two (2) optional freestanding sign programs: a single freestanding sign listing the name and address of the office center or the business in the case of a single business development. The sign area and the sign height shall not exceed those listed in Table 3-18.

**TABLE 3-18
PROFESSIONAL OFFICE DEVELOPMENT SIGNS**

Street Frontage of Development (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 50	4	8
51 – 100	6	32
101 – 200	8	50
201 – 400	10*	75
401 – Plus	12*	100

Note:

* An increase in the height may be granted by the Director where the Director feels a taller sign structure shall enhance the design of the development.

b. Location. The location of the signs shall not be less than one foot inside the property line and shall not interfere with the safety of vehicular traffic entering into or exiting from a professional office complex or with vehicular street traffic or pedestrians.

c. Number. The allowable number of freestanding signs shall be as follows:

(1) Single tenant. The total face area may be utilized in one sign or be divided among two (2) signs per street frontage, with a maximum height of eight feet (8'); provided, a minimum distance of one-half (1/2) of the width of the parcel is maintained between each sign and the street corner of the parcel. This provision shall be for frontages having two hundred one feet (201') or greater of the total street frontage and shall be reviewed and approved by the Director.

(2) Multiple tenants. When a professional office structure has more than one tenant, individual low-profile freestanding signs for each tenant may be allowed in lieu of a single freestanding sign for the site, as allowed by subsection (A)(4)(c)(1) of this section. The low-profile signs shall be uniform in construction (except for copy) and shall not exceed four feet (4') in height, eight feet (8') in length, and two feet (2') in width per business. The total face area shall be limited to two (2) times the face

area allowed in Table 3-18. The low-profile signs shall be limited to copy on one side and placed parallel to the street.

d. Directory signs. For directory signs located within the interior of a professional office complex, there shall be no quantity limits (see Section [9.34.060\(F\)](#)). For directory signs located at a professional office complex street entrance, only one sign, located at least forty feet (40') from the street entrance property line, shall be allowed when the Director determines the design, location, and shape of the center, or other special circumstances exist and warrant special consideration. All directory signs shall be limited to twelve (12) square feet in area and freestanding directory signs shall have a height limit not to exceed five feet (5').

5. Office uses: On-building identification signs.

a. Size. Each business frontage having a public entrance shall be allowed on-structure identification signs having an area of one-half (1/2) square foot per front foot of structure, up to a maximum of fifty (50) square feet of sign area. Structures set back one hundred fifty feet (150') or more from the facing street shall be allowed one square foot of sign area per front foot of structure, up to maximum of seventy-five (75) square feet. Only one public entrance may be utilized for calculating the allowable primary sign area.

b. Location. When approved by the Director, the sign area may be transferred from a frontage with a public entrance to one without a public entrance; provided, the ratio of signs per lineal foot is not exceeded on any one elevation.

6. R&T industrial developments. This subsection shall apply to all R&T industrial developments.

a. R&T industrial developments: Freestanding monument signs.

(1) Size and height. The sign area of each face and sign height shall not exceed the areas and heights identified in Table 3-19.

**TABLE 3-19
R&T INDUSTRIAL DEVELOPMENT SIGNS**

Street Frontage of Each R&T Use (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 75	6	25

**TABLE 3-19
R&T INDUSTRIAL DEVELOPMENT SIGNS**

Street Frontage of Each R&T Use (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
76 – 100	6	50
101 – 150	6	60
151 – 200	8	75
201 – Plus	8	100

(2) Location. The location of the signs shall not be less than one foot inside the property line and shall not interfere with the safety of vehicular traffic entering into or exiting from an R&T development or with vehicular traffic or pedestrians.

(3) Number. The total face area may be utilized in one sign or, where specifically approved by the Director, the sign area may be divided among one sign per street frontage, with a maximum height in compliance with Table 3-19; provided, a minimum distance of one-half (1/2) of the width of the parcel is maintained between each sign and the street frontage of the parcel.

b. R&T industrial developments: On-building identification signs.

(1) Size and height. The sign area of each face shall not exceed those areas identified in Table 3-20.

**TABLE 3-20
R&T INDUSTRIAL DEVELOPMENT SIGNS
AREA ALLOWED FOR LEASE FRONTAGES WITH PUBLIC ENTRANCES**

Structure Entrance Setback (from street frontage property line)	Allowable Sign Area Formula	Minor Tenants Maximum Allowable Sign Area	Major Tenants Maximum Allowable Sign Area
150 feet or less to the intended service street property line.	One sq. ft. per each linear foot of lease space.	50 sq. ft.	100 sq. ft.

**TABLE 3-20
R&T INDUSTRIAL DEVELOPMENT SIGNS
AREA ALLOWED FOR LEASE FRONTAGES WITH PUBLIC ENTRANCES**

Structure Entrance Setback (from street frontage property line)	Allowable Sign Area Formula	Minor Tenants Maximum Allowable Sign Area	Major Tenants Maximum Allowable Sign Area
More than 150 feet to the intended service street property line.	One and one-half sq. ft. per each linear foot of lease space.	75 sq. ft.	150 sq. ft.

(2) Number allowed. The sign area of each business frontage may be utilized in one or more signs; provided, the total sign area of all signs on a given frontage does not exceed the maximum allowable area.

7. R&T commercial developments: Freestanding monument signs. This subsection shall apply to all R&T commercial developments.

a. Size and height. Commercial developments may use one of two (2) optional freestanding sign programs: a single freestanding sign listing the name and address of the center or the business in the case of a single business development. The sign area and the sign height shall not exceed those identified in Table 3-21.

**TABLE 3-21
R-T COMMERCIAL DEVELOPMENT MONUMENT SIGNS**

Street Frontage (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 50	6	8
51 – 100	6	32
101 – 200	6	50
201 – 400	8	75
401 – Plus	8	100

An increase in the height may be granted by the Director where the Director feels a taller sign structure shall enhance the design of the development.

b. Location. The location of signs shall not be less than one foot inside the property line and shall not interfere with the safety of vehicular traffic entering

into or exiting from a commercial development or with vehicular street traffic or pedestrians.

c. Number. The allowable number of freestanding signs shall be as follows:

(1) The total face area may be utilized in one sign or be divided among the street frontage, with a maximum height in compliance with Table 3-21; provided, a minimum distance of one-half (1/2) of the width of the parcel is maintained between each sign and the street corner of the parcel. This provision shall be for frontages having two hundred one feet (201') or greater of the total street frontage and shall be reviewed and approved by the Director.

(2) When a commercial development has more than one tenant, individual low-profile freestanding signs for each tenant may be allowed in lieu of a single freestanding sign for the site, as allowed by subsection (A)(7)(a) of this section. The low-profile signs shall be uniform in construction (except for copy) and shall not exceed four feet (4') in height, eight feet (8') in length, and two feet (2') in width per business. The total face area shall be limited to two (2) times the face area allowed in Table 3-21. Low-profile signs shall be limited to copy on one side and placed parallel to the street.

d. Directory signs. For directory signs located within the interior of a commercial development, there shall be no quantity limits. For directory signs located along the exterior street frontages of a commercial development, only one sign shall be allowed for each approach entrance, or as determined by the Director when the design, location, and shape of the center or other special circumstances exist and warrant special consideration.

8. R-T Commercial developments: Freestanding signs. This subsection shall apply to all R&T commercial developments.

a. Size and height. The sign area of each face and the sign height shall not exceed those areas and heights identified in Table 3-22, 3-23, or 3-24, as applicable to the type of sign.

**TABLE 3-22
R-T INDIVIDUAL BUSINESS SIGNS**

Street Frontage (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 50	6	20
51 – 100	8	36
101 – 150	10	40
151 – 200	12	50
201 – 400	14	60
401 – Plus	20	100

**TABLE 3-23
R-T MULTI-BUSINESS SIGNS**

Street Frontage of Development (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 50	6	30
51 – 100	8	40
101 – 150	10	50
151 – 200	12	60
201 – 400	14	70
401 – Plus	20	100

**TABLE 3-24
R-T SHOPPING CENTER SIGNS***

Street Frontage of Center (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 200	14	50
201 – 400	16	70
401 – 500	20	80

**TABLE 3-24
R-T SHOPPING CENTER SIGNS***

Street Frontage of Center (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
501 – Plus	20	100

Note:

* In addition to the freestanding sign allowance, shopping centers with a street frontage of seven hundred (700) lineal feet or greater shall be allowed secondary tenant freestanding identification signs. The number of secondary signs shall not exceed one for each main drive approach for a maximum of two (2) signs. Sign area shall not exceed thirty (30) square feet for each sign, with individual panels of no more than ten (10) square feet. Identification signs shall not exceed a maximum height of ten feet (10'). The signs shall be granted for minor tenants within the center, located more than one hundred fifty feet (150') from the street the business intends to serve.

b. Location. The location of the signs shall not be less than one foot inside the property line and shall not interfere with the safety of vehicular traffic entering into or exiting from the commercial development or with vehicular street traffic or pedestrians. On corner parcels it is the intent of this subsection that signs not be placed at the corner of one street frontage to be viewed from another street frontage. Generally, multiple freestanding signs for independent businesses and commercial developments shall be centered on the street frontage on which they are placed.

c. Number. Only one freestanding sign shall be allowed for and upon each street frontage. Without increasing the total freestanding sign allowance for corner parcels, the Director may allow the linear footage of two (2) or more connecting street frontages to be combined for corner parcels in order to obtain a greater face area for a freestanding sign along a particular frontage than would otherwise normally be allowed, subject to the following restrictions:

(1) The height of the freestanding sign does not exceed that normally allowed for the street frontage on which the sign is placed, based on values identified for the linear footage on that street; and

(2) The combined face area of the freestanding sign does not exceed that normally allowed for the street frontage on which the sign is placed by more than twenty-five percent (25%).

9. R-T commercial developments: On-building “frontage” identification signs. This subsection shall apply to all R&T commercial developments.

a. Area allowed for frontages with public entrances. Each business frontage having a public entrance shall be allowed on-building identification signs with the allowable area computed in compliance with Table 3-25. Only one public entrance shall be utilized for calculating allowable primary sign area.

**TABLE 3-25
AREA ALLOWED FOR FRONTAGES WITH PUBLIC ENTRANCES**

Structure Entrance Setback (from street frontage property line)	Allowable Sign Area Formula	Minor Tenants Maximum Allowable Sign Area	Major Tenants Maximum Allowable Sign Area*
150 feet or less to the intended service street property line.	One sq. ft. per each linear foot of lease space.	50 sq. ft.	100 sq. ft.
More than 150 feet to the intended service street property line.	One and one-half sq. ft. per each linear foot of lease space.	75 sq. ft.	150 sq. ft.

Note:

* Major tenants having one hundred thousand (100,000) square feet or more gross leasable area shall be eligible for additional on-building sign area under special approval by the Director. In these cases, the Director may increase the maximum allowable areas for major tenants identified in Table 3-25 from one hundred (100) to two hundred (200) square feet where the building entrance setback is located less than or equal to one hundred fifty (150) square feet from the nearest street property line; or from one hundred fifty (150) to three hundred (300) square feet where the building entrance setback is located more than one hundred fifty feet (150') from the nearest street property line, whichever applies. Without further increasing the allowed on-building sign area, the Director may allow major tenants to transfer, in whole or in part, the on-building sign area allowance from a side street frontage without a public entrance to a frontage with a public entrance.

b. Area allowed for street frontages without public entrances. Each business occupying the end of a structure, having a street frontage without a public entrance, shall be allowed one-half (1/2) square foot of sign area for each one foot of leased building frontage. The maximum area shall be limited to twenty-five (25) square feet.

c. Minimum sign area. Each commercial use which has direct pedestrian access through an exterior building wall which is visible from a public right-of-way shall be allowed twenty-five (25) square feet of building sign area, regardless of structure occupancy frontage. Commercial uses having a sole access from the interior of any structure or from an enclosed court or lobby shall not be allowed the minimum building wall sign area referred to in this subsection.

d. Privilege signs. Where a number of commodities with different brand names or symbols are sold on the premises, up to one-fourth (1/4) of the area of a business sign, or twenty-five (25) square feet of the sign area, whichever is the lesser, may be devoted to the advertising of one or more of the commodities by brand name or symbol as an accessory function of the business sign; provided, the advertising is integrated with and a part of the remainder of the business sign.

e. Under canopy signs. Under canopy signs shall be allowed in commercial centers; provided, each shall not exceed six (6) square feet in sign area, nor shall the sign extend lower than seven feet (7') above the area over which it is suspended, and shall be mounted perpendicular to the building face. The signs shall identify only a business name within a business center. Only one sign shall be displayed per frontage with a public entrance.

f. Transfer of sign area. When approved by the Director, the sign area may be transferred in part or in whole from a frontage with a public entrance to one without a public entrance; provided, the signs on a given frontage do not exceed the allowable area, as computed in compliance with Table 3-25.

10. Temporary promotional signs.

a. Holiday promotional signs. Within the eight (8) identified holiday periods identified below, temporary promotional signs, as allowed by this subsection, may be displayed within a commercial, office, or industrial area without a sign permit or prior review and approval by the Director. The allowed holidays and promotional display periods, totaling not more than fifty-seven (57) days, are as follows:

- (1) Valentine's Day and the preceding six (6) days;
- (2) Easter and the preceding four (4) days;
- (3) Last day of the Clovis Rodeo and the preceding four (4) days;
- (4) Memorial Day and the preceding four (4) days;
- (5) July 4th and the preceding four (4) days;
- (6) Halloween and the preceding four (4) days;
- (7) Thanksgiving and the preceding nine (9) days;
- (8) Christmas/New Year's (December 16th to December 31st).

b. Special promotional signs. Special promotional signs may only be displayed in compliance with the following provisions:

(1) To display special promotional temporary signs, a business shall submit a letter to the Director, indicating the proposed time period and type of display.

(2) Temporary signs may be used in conjunction with an event or sale, and may be displayed by one of the following methods:

(a) One such display per calendar year for a maximum single consecutive thirty (30) day period; or

(b) One such display up to three (3) separate times per calendar year, for a maximum of fourteen (14) consecutive days during each display period, and with a minimum of seven (7) days separating each display period.

The method selected must be chosen by the business with the first display period for the year and contained in the letter to the Director. A failure to use all of the allowable time during a permissible display period may not be carried over to another display period, except that if during the first display period fourteen (14) days or less are used, the business may convert an initial election from thirty (30) consecutive days to up to three (3) fourteen (14) day periods. The business owner shall notify the Director of any change.

(3) A promotional display shall not list individual product prices and shall require written notification to the Director.

(4) Special promotional periods may be used in place of a holiday promotional period (identified in subsection (A)(10)(a) of this section), as long as they do not extend the maximum time periods.

(5) A promotional display may not be used within a residential district.

11. Grand opening signs. A-frame signs, I-frame signs, and portable changeable copy signs shall be limited to only one grand opening and a maximum display time of thirty (30) days per business, with written notification of their display given to the Director.

B. Industrial signs.

1. Application. This section shall apply to all districts designated by this Development Code as industrial. This section shall specifically apply to the

following zoning districts: CM, M-P, M-1, and M-2. (See subsections (A)(4), (5), (6), and (7) of this section for the R&T Business Park sign standards.)

2. Industrial uses: Freestanding signs.

a. Size and height. The sign area of each face and sign height shall not exceed the areas and height identified in Table 3-26.

**TABLE 3-26
INDUSTRIAL SIGNS**

Street Frontage (Each) (in feet)	Maximum Height (in feet)	Maximum Face Area (in square feet)
0 – 75	10	25
76 – 100	14	50
101 – 150	16	60
151 – 200	18	75
201 – Plus	20	100

b. Location. The location of signs shall not be less than one foot inside the property line and shall not interfere with the safety of vehicular traffic entering into or exiting from an industrial business center or with vehicular traffic or pedestrians.

c. Number allowed. The total face area may be utilized in one sign for each street frontage.

3. Industrial uses: On-building identification signs. Each industrial business frontage shall be allowed one square foot of sign area for each linear foot of structure frontage up to a maximum of three hundred (300) square feet. (§ 2, Ord. 14-13, eff. October 8, 2014; § 1 (Att. 1), Ord. 18-11, eff. June 20, 2018)



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: April 6, 2020

SUBJECT: Planning and Development Services - Approval - Res. 20-____, Resolution ratifying prior vacation of public walkway and summarily vacating a public right of way for property located west of Clovis Avenue between San Gabriel and DeWitt Avenues, pursuant to the provisions of the Public Streets, Highways and Service Easements Vacation Law.

ATTACHMENTS: 1. Area Exhibit
2. Resolution

CONFLICT OF INTEREST

None.

RECOMMENDATION

For the City Council to approve a resolution ratifying a prior vacation of public walkway and summarily vacating a public right of way for property located west of Clovis Avenue between San Gabriel and DeWitt Avenues.

EXECUTIVE SUMMARY

A property owner adjacent to the subject public walkway located west of Clovis Avenue between DeWitt and San Gabriel Avenues contacted City staff to question whether the public walkway area had been vacated (Attachment 1). The property owner is in need of new fencing and was inquiring on where it could be placed. The property owner presented staff with correspondence from the City dated 1976 which indicated the vacation.

Staff researched the issue and found that the walkway had been vacated by City Council action in 1976, but a certified copy of the resolution was never recorded to complete the vacation. Further, staff could not locate the original resolution in the City records to record it. Since the record shows that the City Council in 1976 approved the vacation, staff requests the City Council approve the attached resolution ratifying the 1976 approval (Attachment 2).

Staff will have the resolution recorded with the Fresno County Clerk's Office to complete the vacation.

BACKGROUND

On August 2, 1976, the City Council approved Resolution No. 76-76 declaring an intent to vacate a portion of public walkway located west of Clovis Avenue between San Gabriel and DeWitt Avenues (Attachment 1). The walkway ran between four homes.

A public hearing was then set for the City Council to consider vacating the public walkway on September 20, 1976. The adopted minutes of that meeting indicated the Council approved the vacation of the public walkway with the adoption of Resolution No. 76-89.

A certified copy of Resolution No. 76-89 should have been recorded with the Fresno County Recorder's Office. Staff's research indicates it was not recorded. Also, Resolution No. 76-89 has not been located by staff in the City records so that it could now be certified and recorded to complete the vacation of the walkway. Staff now requests the City Council ratify the prior vacation by approving the attached resolution (Attachment 2). If approved, the resolution will be recorded to complete the vacation.

FISCAL IMPACT

No fiscal impact.

REASON FOR RECOMMENDATION

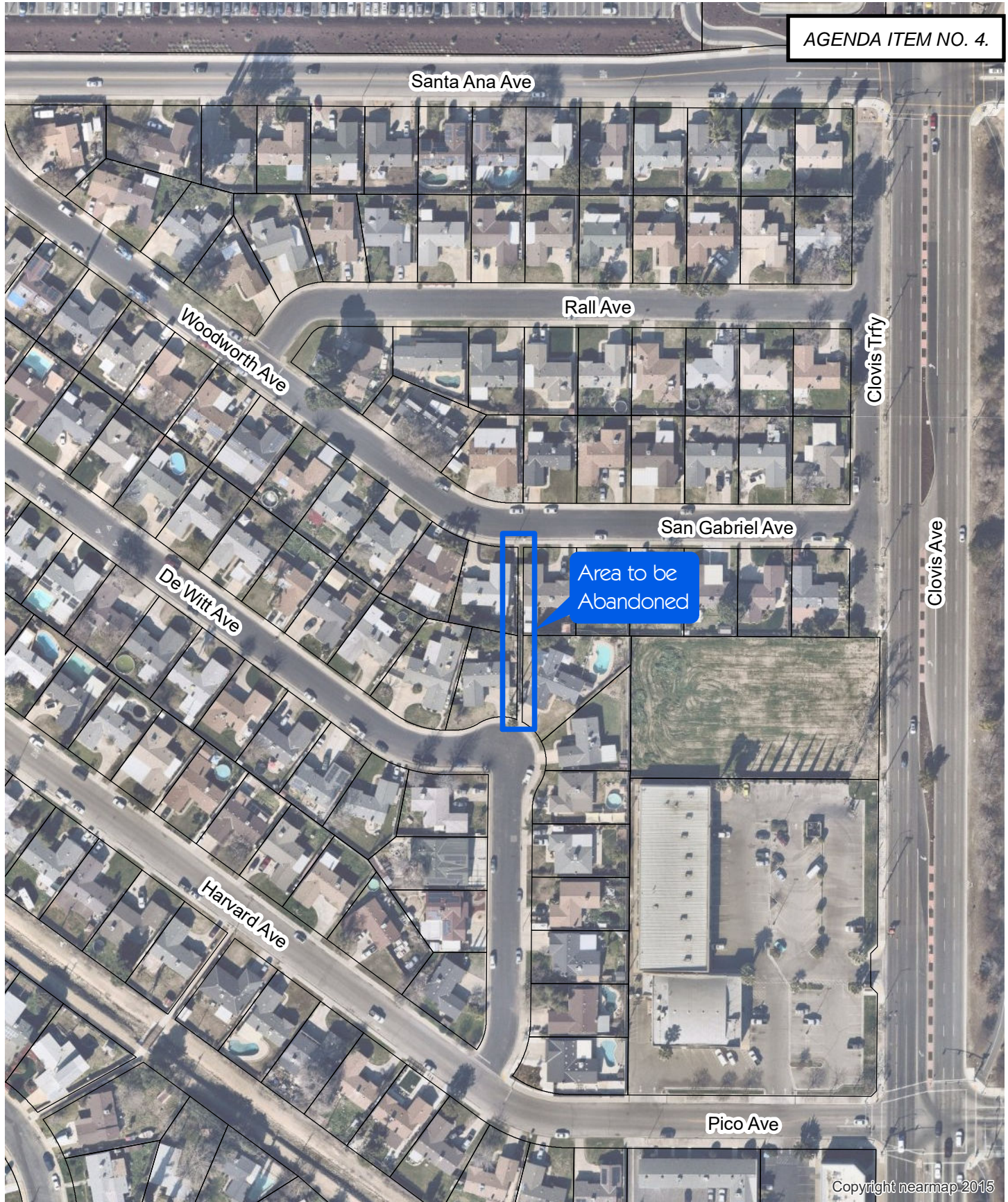
The record shows that the walkway in question was vacated by City Council approval in 1976. The City Council's approval of the attached resolution ratifying the 1976 approval will allow staff to record the resolution and complete the vacation.

ACTIONS FOLLOWING APPROVAL

The attached resolution will be recorded with the Fresno County Recorder's Office.

Prepared by: Ryan Burnett, AICP, Engineering Program Supervisor

Reviewed by: City Manager *[Signature]*



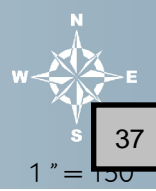
Copyright nearmap 2015



3/23/2020

Area to be Abandoned

ATTACHMENT 1



Recorded for the benefit
of the City of Clovis

Recording requested by and
when recorded please return to:

City of Clovis - Engineering
1033 Fifth Street
Clovis, CA 93612
Fresno County

RESOLUTION 20-___

**RESOLUTION RATIFYING PRIOR VACATION OF PUBLIC WALKWAY AND
SUMMARILY VACATING A PUBLIC RIGHT OF WAY PURSUANT TO THE
PROVISIONS OF THE PUBLIC STREET, HIGHWAYS AND SERVICE EASEMENTS
VACATION LAW**

WHEREAS, on August 2, 1976, the City Council of the City of Clovis, pursuant to provisions at that time of the Streets Vacation Act of 1941 (Sections 8300-8331 of the Streets and Highways Code) considered and approved Resolution No. 76-76, a resolution of intention to vacate a portion of public walkway within the City described as follows:

That certain walkway 6 feet in width located between San Gabriel and DeWitt Avenues and bounded by Lots 51, 52, 84 and 85 of Tract No. 1522, Rancho Estates, as per map recorded in Book 18, Pages 12 and 13 of Plats, Fresno County Records; and

WHEREAS, Resolution No. 76-76 also set a public hearing date for the City Council to consider vacating said public walkway on September 20, 1976; and

WHEREAS, a public hearing before the City Council was duly held on September 20, 1976, to consider the vacation of said public walkway, and the adopted minutes of that meeting indicate that the vacation of the walkway was approved by the City Council duly adopting Resolution No. 76-89; and

WHEREAS, a certified copy of Resolution No. 76-89 was not recorded in the Fresno County Recorder's Office to complete the vacation, and Resolution No. 76-89 has not been located in the City's records so that it could now be certified and a certified copy recorded to complete the vacation of the walkway; and

WHEREAS, the City Engineer has determined, based on a review of the prior vacation proceedings and the current conditions of the relevant property, that the portion of the public walkway approved for vacation as identified in both Resolution No. 76-76 and in the minutes of the September 20, 1976 City Council meeting in reference to Resolution No. 76-89 can be vacated with no impact on any existing public utility facilities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Clovis as follows:

1. That portion of the public right of way identified above for vacation currently contains no existing public utility facilities.
2. The City Council's approval of Resolution No. 76-89 on September 20, 1976, is hereby ratified, and that portion of the public right of way, having heretofore previously been approved for vacation by approval of Resolution No. 76-89, is hereby summarily vacated pursuant to the authority provided in Streets and Highways Code section 8330, et seq.
3. The City Clerk shall cause a certified copy of this resolution to be recorded in the Fresno County Recorder's Office in accordance with Streets and Highways Code section 8336.
4. From and after the date this resolution is recorded the vacated portion of the public right of way described above shall no longer constitute a public right of way or service easement.

* * * * *

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Clovis held on April ____, 2020, by the following vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

DATED: April ____, 2020

Drew Bessinger, Mayor

John Holt, City Clerk



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services

DATE: April 6, 2020

SUBJECT: Planning and Development Services – Approval – Authorize City Engineer to enter into a Consultant Services Agreement with McPheeters & Associates, Inc. for surveying services related to establishing Geographic Information Systems (GIS) control points in the Northeast Growth Area Sphere of Influence.

ATTACHMENTS: 1. Cost Proposal
2. Survey Area

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to authorize the City Engineer to enter into a consultant services agreement with McPheeters & Associates, Inc. to provide surveying services to establish GIS control points in the Northeast Growth Area Sphere of Influence (SOI).

EXECUTIVE SUMMARY

The surveying work requested from McPheeters & Associates will provide control points that are utilized in the City’s GIS coordinate system. The control points and section corner markers will allow the Department to adequately plan for and manage projects within the City’s Northeast Growth Area SOI. The cost proposal provided by McPheeters & Associates and approved by City staff is for \$70,837.50 (Attachment 1).

BACKGROUND

City staff has found that the Northeast Growth Area SOI lacks surveying data to adequately plot and map planning and engineering projects in the area (Attachment 2). McPheeters & Associates has previously provided similar data for the City’s GIS system and staff found their work to be of high quality and prompt; therefore, staff requested an estimate from them for the required work. The cost proposal includes surveying work and setting of control points at section corners.

The electronic data provided to PDS will be used by our GIS staff to adequately map the area within the City coordinate system. The data will assist in both the Planning Division as well as the Engineering Division for design work, planning work, and collaborating with the private sector in the planning and developing within the SOI.

FISCAL IMPACT

The activity supports CIP Projects and the Department has capacity in the current year CIP Budget.

REASON FOR RECOMMENDATION

The recommendation will allow for staff to receive needed data for adequate utilization of the GIS program in the Northeast Growth Area SOI.

ACTIONS FOLLOWING APPROVAL

City Engineer to enter into standard consultant agreement with McPheeters & Associates for start of work.

Prepared by: Claudia Cazares, Management Analyst

Reviewed by: City Manager *JA*

McPheeters & Associates

LAND SURVEYING

1486 Tollhouse Road, Suite 107 * Clovis, California 93611 * (559) 299-9098

AGENDA ITEM NO. 5.

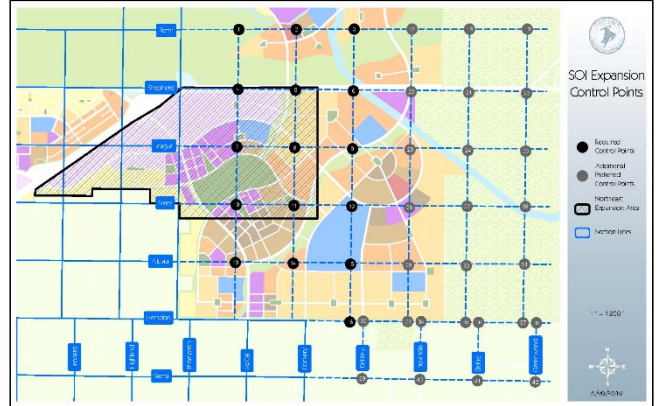
February 27, 2020

RE: SOI Expansion Control Points
16 Required Control Points
26 Additional Preferred Control Points

Ryan Burnett
City of Clovis
1033 Fifth Street
Clovis, CA 93612

Dear Ryan,

Thank you for contacting our office for surveying services. Per our October 31, 2019 meeting the following is our understanding of scope and is based on the following:




City of Clovis to provide existing x,y,z coordinates currently being used in the GIS.
We will tie and match into the existing system to avoid needing the GIS to be reworked.
Coordinates are for City of Clovis Coordinate System and are not intended to match any other system.
Coordinates are not State Plane Coordinates.
Control Points will be Section Corners, unless specified otherwise.
All Control Points are accessible and City of Clovis will work with land owners as needed.
Corners along Hwy 168 will require an encroachment permit and coordination with Caltrans.
We will verify existing ties and prepare and file a new Corner Record if necessary, for Section Corners.
Does not include resetting any Section Corners that are missing (additional work).
Does not include bringing any monuments to the surface (additional work).
We will take 2 – 3 independent measurements to Control Points to establish a mean value.
We will document how the new Control Point coordinates were established for future reference.

\$ 5,160.00	Tie into existing control and review history (required)
\$ 25,020.00	16 Required Control Points
\$ 40,657.50	26 Preferred Control Points (optional)
\$ 70,837.50	Total





Terms and rates per Master Service Agreement dated October 21, 2018.

Sincerely,

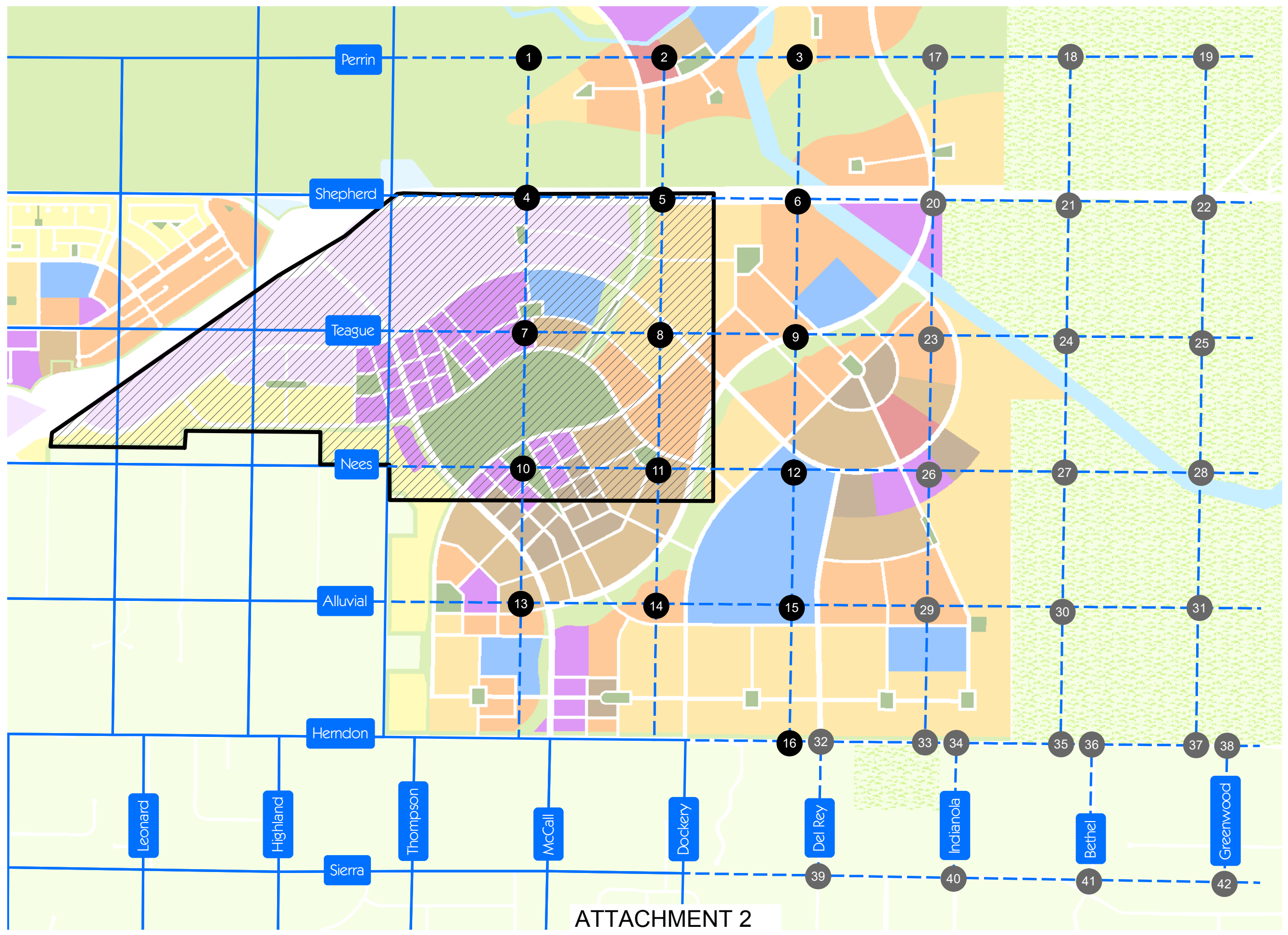
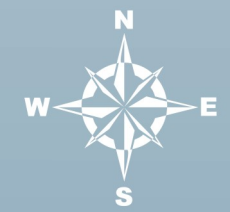

Katrina M. Olsen, LS 7058



Survey Area

-  Required Control Points
-  Additional Preferred Control Points
-  Northeast Expansion Area
-  Section Lines

1" = 1,800'





CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Planning and Development Services Department

DATE: April 6, 2020

SUBJECT: Planning and Development Services - Approval - Bid Award for CIP 19-20, ADA Curb Return Ramp Replacement 2020; and Authorize the City Manager to execute the contract on behalf of the City.

ATTACHMENTS: 1. Vicinity Map

CONFLICT OF INTEREST

None.

RECOMMENDATION

1. For the City Council to award a contract for CIP 19-20, ADA Curb Return Ramp Replacement 2020 to Eslick Construction, Inc. in the amount of \$291,525.00; and
2. For the City Council to authorize the City Manager to execute the contract on behalf of the City.

EXECUTIVE SUMMARY

The project involves reconstruction of concrete curb ramps, curbs, gutters, valley gutters, and sidewalks at 49 sites in various locations within the City boundary.

Staff has evaluated the project sites and all design aspects within the scope of this project for compliance with the Americans with Disabilities Act (ADA) accessibility standards as of April 6, 2020. The project will be ADA compliant upon completion.

BACKGROUND

The following is a summary of the bid results of March 3, 2020:

BIDDERS	BASE BIDS
Advanced Concrete Construction (Nonresponsive)	\$ 263,117.75
Eslick Construction, Inc.	\$ 291,525.00

DOD Construction	\$ 292,820.50
Clean Cut Landscaping Inc.	\$ 316,881.00
American Paving Co.	\$ 383,165.00
Avison Inc.	\$ 415,907.00
ENGINEER'S ESTIMATE	\$ 263,437.00

On Tuesday, March 3, 2020 following the bid opening, Eslick Construction, Inc. submitted a bid protest claiming the apparent low bidder, Advanced Concrete Construction, did not meet the licensing requirements of the bid documents. Upon verifying the bidder's contractor's license status, it was confirmed by staff that Advanced Concrete Construction possesses a C-8 contractor license, and the project documents specify that an A or C-12 license is required. Staff consulted with the City Attorney for direction. Under attorney direction, staff sent a letter to Advanced Concrete Construction notifying the contractor of the bid protest and allowed the contractor a chance to respond. After receiving a response from Advanced Concrete Construction, City staff again consulted with the City Attorney who advised staff that, while a C-8 license would be appropriate for the proposed work, it was not specified in the contract documents; therefore, the apparent low bid is nonresponsive and cannot be accepted. Staff, therefore, recommends award to the apparent second low bidder.

All bids were examined and the bidders' submittals were found to be in order with the exception of the apparent low bidder – Advanced Concrete Construction. Staff has validated the contractor's license status of Eslick Construction, Inc.

FISCAL IMPACT

This project was approved in the 2019-2020 Community Investment Program. The project is supported by Measure "C" pass through funds in the City Community Investment Program.

REASON FOR RECOMMENDATION

Eslick Construction, Inc. is the lowest responsible bidder. There are sufficient funds available for the anticipated costs of this project.

ACTIONS FOLLOWING APPROVAL

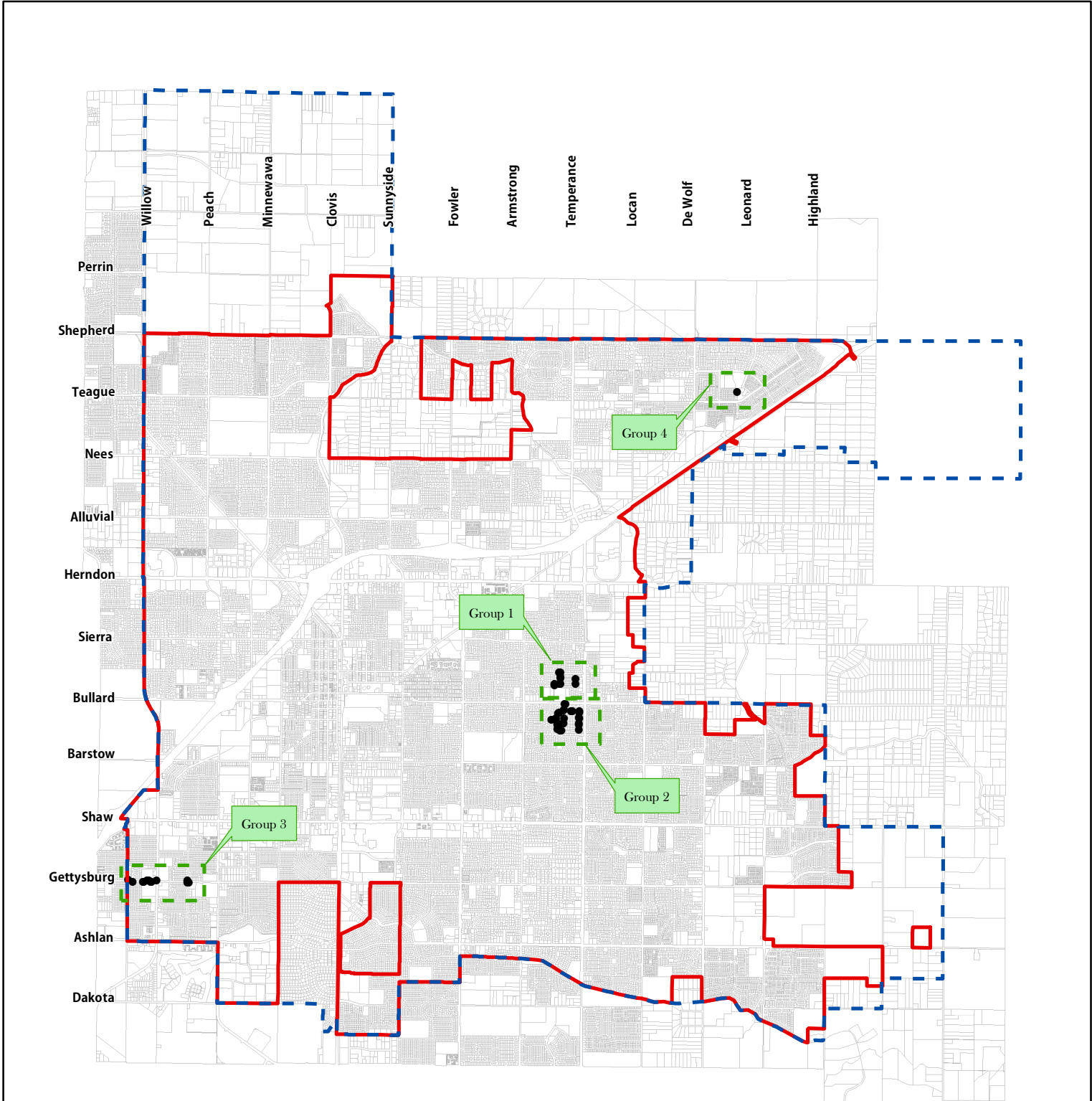
1. The contract will be prepared and executed, subject to the Contractor providing performance security that is satisfactory to the City.
2. Construction will begin approximately two (2) weeks after contract execution and be completed in twenty-five (25) working days thereafter.

Prepared by: Brinder Bassi, Project Engineer

Reviewed by: City Manager 

Vicinity Map ADA Curb Return Ramp Replacement 2020

AGENDA ITEM NO. 6.



Attachment 1



3/20/2020

 Sphere of Influence  City Limits



46

1" = 6,000'



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: April 6, 2020

SUBJECT: Public Utilities - Receive and File – Status Report for January – March 2019

ATTACHMENTS: None

WASTEWATER DISPOSAL SECTION

MONTHLY STATUS REPORT

Wastewater Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Valve Boxes Vacuumed	0	0	0	0	0	0	0	3
Complaints	3	2	3	23	2	4	5	32
Dye Tests	0	0	0	2	0	0	0	0
Final Inspections	0	0	0	0	0	0	0	0
Video Footage	15,770	13,410	19,565	238,205	20,800	33,545	35,025	155,645
Plugged Lines	0	0	0	0	0	0	0	0
Manholes Sealed	0	0	0	0	0	0	0	0
Sections Cleaned	8	6	10	67	8	6	9	68
Routine Line Cleaning Footage	130,310	149,165	160,955	1,358,540	113,060	182,225	115,840	1,306,255
Problem Line Cleaning Footage	4,315	4,315	4,315	74,335	21,815	4,315	21,815	91,395
Line Cleaning For Video Footage	3,130	9,835	7,280	66,320	0	2,960	80	6,795
Total Cleaning Footage	137,755	163,315	172,550	1,458,045	134,875	189,500	137,735	1,404,445
SWTP CIP Tank Loads Pumped	0	0	0	0	0	0	0	0
SWTP Septic Tank Loads Pumped	1	1	2	14	1	1	1	13
Sanitary Sewer Overflows	0	0	0	1	0	0	0	0

Sewer Flow

January

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	61.220	42.642	1.975	1.376	3.0
Herndon Avenue	57.290	51.920	1.848	1.675	2.8
Sierra Avenue	5.706	6.402	0.184	0.206	0.5
Fowler Avenue	41.880	33.990	1.351	1.096	3.0
Water Reuse	<u>67.503</u>	<u>74.573</u>	<u>2.178</u>	<u>2.406</u>	<u>2.8</u>
TOTAL			7.536	6.759	12.1

February

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	54.860	39.780	1.971	1.421	3.0
Herndon Avenue	57.800	45.640	1.864	1.630	2.8
Sierra Avenue	5.650	4.991	0.182	0.178	0.5
Fowler Avenue	28.600	29.230	0.923	1.044	3.0
Water Reuse	74.965	67.948	<u>2.677</u>	<u>2.427</u>	<u>2.8</u>
TOTAL			7.617	6.700	12.1

March

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	61.100	43.470	1.971	1.402	3.0
Herndon Avenue	57.800	51.490	1.864	1.661	2.8
Sierra Avenue	5.650	6.480	0.182	0.209	0.5
Fowler Avenue	28.600	52.790	0.923	1.703	3.0
Water Reuse	81.288	58.196	<u>2.622</u>	<u>1.877</u>	<u>2.8</u>
TOTAL			7.562	6.852	12.1

Storm Drain Maintenance

Summary of Activities	January 2019	February 2019	March 2019
Number Of Storms This Quarter	9	15	10
Total Rainfall This Quarter (Inches)	2.23	3.26	1.26
Rainfall Fiscal Year To Date (Inches)	4.56	7.82	9.08

WATER SECTION

MONTHLY STATUS REPORT

Water Service Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Fire Hydrant Maintenance	0	0	0	0	0	0	0	0
Fire Hydrant Repair	12	4	7	35	6	8	2	33
Complaints Resolved	9	8	10	61	10	8	2	56
Final Inspections	0	0	0	0	0	0	0	0
Water Service Leaks Repaired	9	7	7	50	7	4	2	36
Water Main Leaks Repaired	3	1	2	9	1	0	0	3
Maintenance Requests	12	8	17	144	19	24	19	168
New Meter Sets	1	0	0	5	1	1	0	10

MONTHLY STATUS REPORT

Valves Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Final Inspections	1	1	0	2	0	0	0	0
USA Markings	706	697	771	6,112	582	531	589	5,278
Complaints Resolved	12	17	8	103	13	7	2	69
Valves Exercised	980	597	747	5,760	622	450	559	4,512
Water Ties / Observations	10	11	11	102	16	15	2	96
Fire Hydrant Maintenance	340	272	290	1,695	277	281	278	1,984
Water Main Flushing (Gallons)	113,000	51,750	53,700	763,650	95,400	60,300	71,200	593,300
Number Of Dead Ends Flushed	0	0	0	0	0	0	0	0

MONTHLY STATUS REPORT

Meters Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
City of Clovis								
Change Of Occupant Meter Readings	182	264	280	726	112	235	424	771
Start Service Meter Turn Ons	95	112	119	326	125	127	140	392
Stop Service Meter Turn Ons	102	118	108	328	132	138	148	418
Finance Door Hanger Notices	75	74	74	223	73	55	50	178
Delinquent Meter Turn Ons	133	126	131	390	130	153	156	439
Delinquent Meter Turn Offs	154	170	152	476	176	162	176	514
New 1" Meter Sets	62	50	83	195	79	74	73	226
New 1.5" or Larger Meter Sets	19	2	2	23	4	11	2	17
5/8" and 1" Meter Replacements	48	39	36	123	10	17	18	45
1.5" or Larger Meter Replacements	3	6	2	11	7	7	9	23
Water Waster Citations	0	0	4	4	3	8	5	16
Meter Register Or ECR Replacements	98	37	62	197	117	17	92	226
Meter Transceiver Or MXU Replacements	83	31	11	125	69	31	47	147
CRM Complaints	31	22	19	72	25	22	14	61
Other Complaints	5	5	2	12	10	4	4	18
Tarpey Village								
Change of Occupant Meter Readings	4	2	3	9	1	5	3	9
Start Service Meter Turn Ons	7	5	4	16	5	7	15	27
Stop Service Meter Turn Offs	4	2	0	6	9	3	2	14
Finance Door Hanger Notices	6	3	2	11	5	1	3	9
Delinquent Meter Turn Ons	2	0	12	14	1	20	0	21
Delinquent Meter Turn Offs	5	0	25	30	0	35	0	35
New 1" Meter Sets	0	0	0	0	1	1	1	3
5/8" and 1" Meter Replacements	0	0	0	0	0	0	0	0
Water Waster Citations	0	0	0	0	0	0	0	0
Meter Register Or ECR Replacements	0	1	0	1	0	0	0	0
Meter Transceiver Or MXU Replacements	0	3	0	3	0	0	0	0
Complaints	2	1	2	5	0	2	0	2

WATER PRODUCTION

Summary of Activities	January 2019	February 2019	March 2019	Calendar Year To Date
SWTP Production (mg)	55.770	76.032	179.734	311.536
Well Production (mg)	264.364	189.293	189.293	621.226
Total Water Production (mg)	320.134	265.325	265.325	932.762
Daily Average	10.327	9.476	11.203	10.364
Days Between Readings	31	28	31	90

Recharge	January 2019	February 2019	March 2019	Calendar YTD
Recharge At FMFCD Basins (Acre Feet)	0	0	0	0
Recharge Upstream In Big Dry Creek (Acre Feet)	0	0	329	329
Marion Recharge Per FID (Acre Feet)	162	222	406	790
Delivery System Recharge	292	174	0	466
Total Artificial Recharge (Acre Feet)	454	396	735	1585
Natural Recharge	642	642	642	1926
Total Well Production (Acre Feet)	811	581	514	1907
Treatment Plant Production (Acre Feet)	171	233	552	956

Water Quality Monitoring

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Water System Weekly Coliform Samples Collected	125	100	100	325	125	100	100	325
Water System Weekly Coliform Sample "Repeats"	0	0	0	0	0	0	0	0
Reservoir III Weekly Coliform Samples Collected	5	4	4	13	5	4	4	13
Reservoir IV Weekly Coliform Samples Collected	5	4	4	13	5	4	4	13
Well "Raw Water Source" Coliform Samples Collected	32	32	30	94	33	31	28	92
Water Well GAC Pre/Post Coliform Samples Collected	10	8	6	24	10	8	8	26
Special Samples Per Customer Complaints	0	0	0	0	0	0	0	0
Water Well Cycle Tests	0	0	0	0	0	0	0	0

New Water Main Coliform Samples Collected	3	27	10	40	4	5	0	9
Monthly/Quarterly Chemical Or DBCP Samples Collected	115	35	43	193	34	20	117	171
Total Number Of All Samples Collected	295	210	197	702	216	172	261	649

TRAFFIC SIGNALS & STREET LIGHTING

MONTHLY STATUS REPORT

Traffic Signals & Street Lighting Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Traffic Signals								
# TS Responsive Work Orders	17	27	20	208	30	29	31	287
# TS Routine Work Orders	8	13	17	75	25	21	16	151
Street Lights Maintained	19	22	14	196	14	7	15	116

STREET SECTION

MONTHLY STATUS REPORT

Street Maintenance Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Temporary Asphalt (Tons)	21.54	11.75	6.75	62.39	2.25	7	3.25	42.55
Permanent Asphalt (Tons)	46.93	25.4	30.33	255.21	35.38	29.67	12.93	288.24
Fill Dirt (Loads)	4	2	7	29	0	0	0	18
Pavement Management Inspections (Locations)	22	117	98	874	0	0	0	0
Base Rock (Tons)	71	12.2	15	206.45	8	14.8	6.5	89.78
Concrete (Cubic Yards)	8.825	0.5	2	47.575	2.25	5	10.5	63.95
Sidewalk Repairs	4	2	4	54	1	4	19	63
Curb And Gutter Repairs	8	2	0	12	2	0	0	5
Asphalt To Recycler (Loads)	0	10	6	418	10	31	60	351
Concrete To Recycler (Loads)	0	0	0	20	0	3	1	13
Block Party Barricades (Locations)	10	5	6	109	0	4	4	17
Crackfill Material Applied (Lbs.)	9	5	7	103	0	5	4	18
Asphalt Grindings (Cubic Yds.)	0	0	0	19	1	0	0	27

MONTHLY STATUS REPORT

Signs & Striping Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Sign Totals								
Sign Posts "V" Installed	0	0	0	0	0	0	0	0
Sign Posts Square Installed	23	10	14	95	8	6	9	57
Stop Signs Installed	15	44	19	119	35	8	46	116
New Street Name Signs Installed	6	4	124	138	30	0	0	98
Street Name Signs Replaced (# Sections)	1	1	3	6	2	2	2	6
Street Name Signs Replaced (# Of Signs)	118	147	84	446	94	41	131	337
Jumbo Street Name Signs Installed	22	0	0	26	0	0	0	7
Various Signs	32	38	36	194	33	75	63	297
Parking Limit Signs Installed	11	9	3	51	18	3	18	149
Speed Limit Signs Installed	10	5	10	33	0	9	2	25
Custom Signs Installed	0	0	0	3	0	0	13	21
Paint Totals: Gallons								
White	0	0	0	3,177	0	0	0	3,194
Yellow	0	0	0	1,530	0	0	0	1,438
Black	0	0	0	115	0	0	0	130
Red	0	0	0	0	0	0	0	6
Green	0	0	0	0	0	0	0	0
Blue	0	0	0	0	0	0	0	0
Thermalplastic Totals: Lbs.								
White	0	0	0	5,650	0	0	0	5,710
Yellow	0	0	0	1,450	0	0	0	1,050
Painting Activities								
Stenciled Sections Painted	0	0	0	63	0	0	0	66
Laneline Striping (Feet)	0	0	0	2,011,761	0	0	0	1,884,373
Red Curb Sections Painted	0	0	0	0	0	0	0	0
Signalized Intersections Refreshed	0	0	0	17	0	0	0	17
Reflective Beads (Pounds)	0	0	0	23,989	0	0	0	30,545
Raised Pavement Markers Installed	0	0	0	0	0	0	0	0

FLEET MAINTENANCE SECTION

Fleet Maintenance Performance:

	January 2019	February 2019	March 2019
Scheduled Labor Hours	826	740	825
Percentage	62%	58%	62%
Unscheduled Labor Hours	502	539	503
Percentage	38%	42%	38%
Total Hours	1,328	1,279	1,329
Percentage	100%	100%	100%

Preventive Maintenance:

	January 2019	February 2019	March 2019
PM's Scheduled	223	232	218
PM's Performed	145	149	144
Percentage	65%	64%	64%

Fleet Work Order Activity:

	January	February	March
Work Orders	621	575	573
Labor Hours	1,328	1279	1329
Work Order Parts	\$154,577	\$97,284	\$94,301
OTC Parts	9,862	18,641	25,765
Shop Labor	130,310	125,553	131,002
Sublets & Misc. Charges	90,628	74,379	111,082
Parts Returns	(43,683)	(10,069)	(6,497)
Fuel	92,952	108,495	110,944
Credits	(1,735)	(1047)	0
Total Fleet Charges	\$432,911	\$413,236	\$466,597

Overall Fleet Availability:

January	February	March
93%	93%	92%

Critical Departments - Equipment Availability:

	January	February	March
Commercial Refuse	89%	89%	87%
Community Cleanup	96%	91	95
Residential Refuse	82%	76	83
Street Sweepers	92%	84	80
Stageline Buses	78%	78	86
Roundup Buses	81%	83	81
Fire Department Trucks	88%	84	85
Police – Personal	94%	93	91

NEW EQUIPMENT RECEIVED

Section / Department	January	February	March
Water	1. New Ram 1500 pickups (x2)		
Parks		1. Toyota Tacoma (trail weed spraying) 2. Toro riding mower 3. Spray rig w/ trailer	
Transit			1. CNG-fueled Champion buses for RoundUp (x3)

PARKS SECTION

MONTHLY STATUS REPORT

Parks Maintenance Section

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Community Service Hours	824	800	1016	7328	568	400	672	6120
<i>Acres Mowed North City</i>	59.68	25.84	68.67	760.55	89.90	76.16	99.02	906.45
<i>Acres Mowed Central City</i>	111.11	124.06	125.72	1393.36	183.25	153.50	200.50	1888.78
<i>Acres Mowed South City</i>	61.31	39.86	85.96	936.86	115.11	80.19	108.02	1022.43
Total Acres Mowed	232.1	189.76	280.35	3090.77	388.26	309.85	407.54	3817.66
<i>Acres Fertilized North City</i>	0	0.25	6.12	30.14	0.00	0.00	0.00	0.00
<i>Acres Fertilized Central City</i>	0	0	0	20.08	0.00	0.00	0.00	0.00
<i>Acres Fertilized South City</i>	0	0	6.14	13.26	0.00	0.00	0.00	0.00
Total Acres Fertilized	0	0.25	12.26	63.48	0	0	0	0
<i>Acres Sprayed North City</i>	7.12	1.36	2.24	30.71	1.45	7.39	8.78	30.03
<i>Acres Spray Central City</i>	9.328	15.84	34.122	123.544	10.82	7.92	14.72	77.52
<i>Acres Sprayed South City</i>	4.62	3.3	4.059	38.239	0.25	4.32	4.57	24.66
Total Acres Sprayed	21.068	20.5	40.421	192.493	12.52	19.63	28.07	132.21

# Of Irrigation Repairs North City	43	14	20	370	0	0	0	0
# Of Irrigation Repairs Central City	47	56	54	498	9	19	17	291
# Of Irrigation Repairs South City	6	32	47	448	16	39	26	393
Total # Of Irrigation Repairs	96	102	121	1316	25	58	43	684
# Of Trees Maintained By City	214	237	178	1524	151	127	37	1068
# Of Trees Maintained By Contract	0	0	0	0	0	0	0	1
Total # Of Trees Maintained	214	237	178	1524	151	127	37	1069
# Of Trees / Shrubs Replaced North City	246	468	0	714	198	571	114	1240
# Of Trees / Shrubs Replaced Central City	1471	167	70	1718	338	40	40	742
# Of Trees / Shrubs Replaced South City	261	1863	226	2369	122	22	4	478
Total # Of Trees / Shrubs Replaced	1978	2498	296	4801	658	633	158	2460
# Of Trees / Shrubs Planted North City	0	0	0	220	0	0	0	0
# Of Trees / Shrubs Planted Central City	0	0	0	258	1	0	0	1
# Of Trees / Shrubs Planted South City	0	0	0	19	0	0	0	0
Total # Of Trees / Shrubs Planted	0	0	0	497	1	0	0	1
Damage Incidents to Landscape North City	0	0	0	0	0	0	0	1
Damage Incidents to Landscape Central City	0	0	2	2	0	0	0	0
Damage Incidents to Landscape South City	0	1	1	6	1	0	0	4
Total Damage Incidents to Landscape	0	1	3	8	1	0	0	5
Damage Incidents to Facilities North City	0	0	0	1	0	0	0	0
Damage Incidents to Facilities Central City	1	1	2	10	2	0	3	9
Damage Incidents to Facilities South City	0	1	2	3	2	2	1	13
Total Damage Incidents to Facilities	1	2	4	14	4	2	4	22
Complaints Resolved North City	15	12	17	219	10	11	5	131
Complaints Resolved Central City	21	16	18	306	11	10	12	189
Complaints Resolved South City	6	9	15	154	9	5	7	177
Total Complaints Resolved	42	37	50	679	30	26	24	497
Street Lights / Security Lights Repaired	9	5	4	51	7	0	5	86
# Pruning Notices Issued	1	2	0	47	0	0	2	18

SOLID WASTE DIVISION

Collections Unit

Commercial Collection

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Working Days	23	20	21	195	23	20	22	260
Average Weekly Tips	3,623	3,616	3,624		3,567	3,571	3,573	
Average Daily Tips Per Route	121	121	121		119	119	119	
Tons Delivered To Landfill Monthly	2,010	1,667	1,837	15,750	1,986	1,547	1,924	20,363
Tons Delivered to Landfill Weekly	437	417	437		432	387	437	
Average Vehicle Miles Weekly	1,560	1,537	1,530		1,569	1,605	1,520	

Residential Collection

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Working Days	23	20	21	195	23	20	22	260
Tons Delivered To Landfill Monthly	2,669	2,062	2,237	20,715	2,578	2,045	2,335	26,940
Average Customers Weekly	31,727	31,799	31,895		30,863	30,866	30,319	
Average Customers Daily Per Route	793	795	797		772	772	758	
Tons Delivered To Landfill Weekly	580	516	533		560	511	531	
Average Vehicle Miles Weekly	2,577	2,653	2626		2,410	2,375	2,490	

Residential Containers: New Delivery and Replacement

	January 2019	February 2019	March 2019
New Containers			
Household	64	72	77
Greenwaste	64	72	77
Recycling	64	72	77
Additional Containers			
Household	2	5	6
Greenwaste	2	2	3
Recycling	3	1	0
Replacement Carts			
Household	47	33	45

Greenwaste	106	56	85
Recycling	57	44	40
Replacement Lids			
Household	2	3	3
Greenwaste	14	9	6
Recycling	113	104	79

Street Sweeping Unit

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Working Days	18	19	20	171	23	20	19	251
Total Miles Swept	5,576	4,766	4,581	48,326	6,081	5,110	5,900	67,460
Average Miles Swept Weekly	1,549	1,254	1,145		1,322	1,278	1,553	
Average Miles Swept Daily	310	251	229		264	256	311	

Spills

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Oil	5	6	8	64	10	11	10	104
Cement / Rocks	8	5	6	80	5	6	7	82
Glass	14	16	14	121	14	15	14	156
Other	14	17	16	155	12	17	20	208

Community Clean-Up

Summary of Activities	2019				2018			
	JAN	FEB	MAR	YTD	JAN	FEB	MAR	YTD
Truck Loads To Landfill	76	67	111	254	59	84	87	1,009
Tons Delivered To Landfill	421	445	641	1,507	420	624	643	7,091
Truck Loads To Recycler (Wood)	32	42	34	108	31	28	22	384
Tons Of Wood Recycled	222	321	217	761	259	208	145	2,828
Mileage	3,327	4,248	5,041	12,616	3,101	3,308	3,941	46,136
Loader Hours	159	205	207	562	165	182	223	1,989
Tons Of Metal To Recycler	2	5	7	15	15	2	3	51

Landfill Unit

Landfill Tonnage

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Working Days	23	20	21	195	23	20	22	260
Tons Delivered	5,100	4,174	4,715	41,017	4,984	4,216	4,902	54,394
Average Weekly Tons	1,109	1,044	1,123	1,052	1,084	1,054	1,114	
Average Daily Tons	222	209	225	210	217	211	223	

Greenwaste Recycling

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Residential Units Serviced	99,636	84,024	90,058	836,008	94,561	83,225	91,899	1,084,163
Average Units Serviced Weekly	21,660	21,006	21,442		20,557	20,806	20,886	
Average Participation Rate (%)	68%	66%	67%	68%	67%	67.41%	69%	68%
Tons	1,661	1,113	1,767	13,692	1,606	1,177	1,425	17,030
% Of Waste Diverted	22%	19%	25%	23%	22%	19.76%	20%	21%

Recycling

Summary of Activities	2019				2018			
	JAN	FEB	MAR	FYTD	JAN	FEB	MAR	FYTD
Average Single-Family Participation Rate (%)	81%	80%	81%	81%	80%	80.12%	82.16%	81%
Weekly % Of Multi-Family Recycling Toters Serviced	71%	72%	76%	77%	71%	72.12%	73.24%	72%
% Of Waste Diverted	11%	10%	7%	10%	11%	9.50%	10.06%	10%
Single-Family Residential Units Serviced	117,831	101,557	108,306	990,119	113,629	98,921	109,603	1,286,761
Paper (Tons)	537	392	296	3,786	512	369	462	5,164
Tin, Glass, Plastic (Tons)	282	206	160	1,995	274	194	243	2,702
Aluminum Cans (Tons)	3	2	3	24	3	2	3	32
Oil (Gallons)	165	0	160	325	450	305	0	1,260

Prepared by: Kristen Freberg, Management Analyst

Reviewed by: City Manager *[Signature]*



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: April 6, 2020

SUBJECT: Public Utilities - Receive and File – Status Report for April – June 2019

ATTACHMENTS: None

WASTEWATER DISPOSAL SECTION

MONTHLY STATUS REPORT								
Wastewater Section								
Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Valve Boxes Vacuumed	0	0	0	0	0	0	0	0
Complaints	3	3	2	31	4	3	2	33
Dye Tests	0	0	0	2	0	0	0	0
Final Inspections	0	0	0	0	0	0	0	0
Video Footage	16,045	15,595	10,045	279,890	32,345	22,090	30,615	88,360
Plugged Lines	0	0	0	0	0	0	1	2
Manholes Sealed	0	0	0	0	0	0	0	0
Sections Cleaned	10	5	12	94	9	16	11	69
Routine Line Cleaning Footage	152,700	188,710	171,435	1,871,385	165,395	199,235	166,010	1,520,105
Problem Line Cleaning Footage	20,420	4,315	3,655	102,725	4,315	4,315	22,065	122,100
Line Cleaning For Video Footage	1,630	260	0	68,210	560	90	450	19,080
Total Cleaning Footage	174,750	193,285	175,090	2,001,170	170,270	203,640	188,525	1,661,285
SWTP CIP Tank Loads Pumped	0	0	0	0	0	0	0	0
SWTP Septic Tank Loads Pumped	1	1	1	17	1	1	2	18
Sanitary Sewer Overflows	0	0	0	1	0	0	0	2

Sewer Flow

April

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	58.800	49.740	1.960	1.658	3.0
Herndon Avenue	52.400	48.190	1.747	1.606	2.8
Sierra Avenue	5.420	6.263	0.181	0.209	0.5
Fowler Avenue	28.300	26.790	0.943	0.893	3.0
Water Reuse	77.766	79.600	<u>2.592</u>	<u>2.653</u>	<u>2.8</u>
TOTAL			7.423	7.019	12.1

May

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	62.700	53.200	2.023	1.716	3.0
Herndon Avenue	57.200	51.890	1.845	1.674	2.8
Sierra Avenue	5.660	6.394	0.183	0.206	0.5
Fowler Avenue	31.000	29.610	1.000	0.955	3.0
Water Reuse	80.580	80.073	<u>2.599</u>	<u>2.583</u>	<u>2.8</u>
TOTAL			7.650	7.134	12.1

June

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	52.500	61.850	1.750	2.062	3.0
Herndon Avenue	55.200	55.370	1.840	1.846	2.8
Sierra Avenue	5.420	5.964	0.181	0.199	0.5
Fowler Avenue	30.200	33.390	1.006	1.113	3.0
Water Reuse	77.498	71.997	<u>2.583</u>	<u>2.400</u>	<u>2.8</u>
TOTAL			7.360	7.620	12.1

Storm Drain Maintenance

Summary of Activities	April 2019	May 2019	June 2019
Number Of Storms This Quarter	3	9	0
Total Rainfall This Quarter (Inches)	0.39	2.38	0
Rainfall Fiscal Year To Date (Inches)	9.47	11.85	11.85

WATER SECTION

MONTHLY STATUS REPORT

Water Service Section

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Fire Hydrant Maintenance	0	0	0	0	0	0	1	1
Fire Hydrant Repair	4	3	2	44	6	4	4	47
Complaints Resolved	8	7	8	84	3	4	5	68
Final Inspections	0	0	0	0	0	0	0	0
Water Service Leaks Repaired	4	2	0	56	4	1	1	42
Water Main Leaks Repaired	2	0	0	11	0	0	1	4
Maintenance Requests	19	24	12	199	22	20	19	229
New Meter Sets	1	0	0	6	1	0	1	12

MONTHLY STATUS REPORT

Valves Section

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Final Inspections	0	0	0	2	0	0	0	0
USA Markings	859	857	726	8,554	680	686	672	7,316
Complaints Resolved	13	13	10	139	12	14	7	102
Valves Exercised	369	603	654	7,386	755	574	547	6,388
Water Ties / Observations	32	9	12	155	3	14	4	117
Fire Hydrant Maintenance	323	161	0	2,179	269	89	0	2,342
Water Main Flushing (Gallons)	64,600	32,200	0	860,450	162,800	148,000	3,600	907,700
Number Of Dead Ends Flushed	0	0	0	0	0	0	0	0

MONTHLY STATUS REPORT

Meters Section

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
City of Clovis								
Change Of Occupant Meter Readings	244	258	259	1487	208	280	296	1558
Start Service Meter Turn Ons	144	152	145	767	153	255	137	943
Stop Service Meter Turn Ons	147	144	135	754	143	159	169	924
Finance Door Hanger Notices	70	55	83	431	52	38	45	329
Delinquent Meter Turn Ons	184	159	179	912	130	165	145	945
Delinquent Meter Turn Offs	202	202	193	1073	152	202	157	1068
New 1" Meter Sets	73	80	35	383	49	92	81	482
New 1.5" or Larger Meter Sets	3	11	6	43	7	7	6	39
5/8" and 1" Meter Replacements	26	18	22	189	54	20	42	147
1.5" or Larger Meter Replacements	4	3	7	25	2	8	2	62
Water Waster Citations	9	16	27	56	35	13	11	47
Meter Register Or ECR Replacements	38	76	30	341	40	52	23	331
Meter Transceiver Or MXU Replacements	17	57	30	229	35	29	23	229
CRM Complaints	40	26	30	168	26	26	30	145
Other Complaints	3	0	3	18	6	10	2	38
Tarpey Village								
Change of Occupant Meter Readings	4	4	0	17	9	11	5	31
Start Service Meter Turn Ons	5	6	3	30	4	0	9	43
Stop Service Meter Turn Offs	6	4	4	20	2	2	8	31
Finance Door Hanger Notices	1	2	0	14	0	3	4	17
Delinquent Meter Turn Ons	1	1	0	16	24	1	18	55
Delinquent Meter Turn Offs	0	0	0	30	25	0	37	107
New 1" Meter Sets	1	0	0	1	0	1	1	6
5/8" and 1" Meter Replacements	0	0	1	1	0	0	0	0
Water Waster Citations	0	0	0	0	0	0	0	0
Meter Register Or ECR Replacements	0	0	1	2	3	0	1	1
Meter Transceiver Or MXU Replacements	0	0	2	5	6	0	1	1
Complaints	1	2	0	8	1	1	0	3

WATER PRODUCTION

Summary of Activities	April 2019	May 2019	June 2019	Calendar Year To Date
SWTP Production (mg)	373.925	401.456	483.532	1570.449
Well Production (mg)	183.696	238.846	358.885	1402.653
Total Water Production (mg)	557.621	640.302	842.417	2973.102
Daily Average	18.587	20.655	28.081	16.426
Days Between Readings	30	31	30	181

Recharge	April 2019	May 2019	June 2019	Calendar YTD
Recharge At FMFCD Basins (Acre Feet)	386	385	810	1581
Recharge Upstream In Big Dry Creek (Acre Feet)	431	440	432	1632
Marion Recharge Per FID (Acre Feet)	470	601	616	2477
Delivery System Recharge	0	0	0	466
Total Artificial Recharge (Acre Feet)	1287	1426	1858	6156
Natural Recharge	642	642	642	3852
Total Well Production (Acre Feet)	564	733	1101	4305
Treatment Plant Production (Acre Feet)	1148	1232	1484	4820

Water Quality Monitoring

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Water System Weekly Coliform Samples Collected	125	100	100	650	100	142	100	667
Water System Weekly Coliform Sample "Repeats"	0	0	0	0	9	0	0	9
Reservoir III Weekly Coliform Samples Collected	5	4	4	26	4	5	4	26
Reservoir IV Weekly Coliform Samples Collected	5	4	4	26	4	5	4	26
Well "Raw Water Source" Coliform Samples Collected	27	27	27	175	35	36	36	199
Water Well GAC Pre/Post Coliform Samples Collected	8	10	11	53	8	10	10	54
Special Samples Per Customer Complaints	0	0	0	0	0	0	0	0
Water Well Cycle Tests	0	0	0	0	0	0	0	0

New Water Main Coliform Samples Collected	4	9	31	84	24	12	0	45
Monthly/Quarterly Chemical Or DBCP Samples Collected	91	74	55	413	20	32	39	262
Total Number Of All Samples Collected	265	228	232	1,427	204	242	193	1,288

TRAFFIC SIGNALS & STREET LIGHTING

MONTHLY STATUS REPORT

Traffic Signals & Street Lighting Section

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Traffic Signals								
# TS Responsive Work Orders	37	25	28	318	31	36	31	385
# TS Routine Work Orders	4	15	17	128	15	13	16	195
Street Lights Maintained	17	11	7	245	14	9	7	146

STREET SECTION

MONTHLY STATUS REPORT

Street Maintenance Section

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Temporary Asphalt (Tons)	1.5	6.625	14.64	85.155	2	11.1	3	58.65
Permanent Asphalt (Tons)	39.07	50.9	2	347.18	37.19	25.83	25.53	376.79
Fill Dirt (Loads)	2	2	0	33	5	0	5	28
Pavement Management Inspections (Locations)	0	0		874	0	0	0	0
Base Rock (Tons)	20	25	7	258.45	9.2	9.5	12	120.48
Concrete (Cubic Yards)	2	0	1	50.575	5.625	1	4.5	75.075
Sidewalk Repairs	5	0	3	62	10	3	6	82
Curb And Gutter Repairs	0	0	0	12	3	0	1	9
Asphalt To Recycler (Loads)	32	75	98	623	19	85	87	542
Concrete To Recycler (Loads)	2	4	0	26	0	4	2	19
Block Party Barricades (Locations)	4	4	0	117	0	3	2	22
Crackfill Material Applied (Lbs.)	4	4	0	111	6	3	2	29
Asphalt Grindings (Cubic Yds.)	1	0	2	22	1	2	2	32

MONTHLY STATUS REPORT

Signs & Striping Section

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Sign Totals								
Sign Posts "V" Installed	0	0	0	0	0	0	0	0
Sign Posts Square Installed	3	4	4	106	40	6	2	105
Stop Signs Installed	8	1	1	129	3	7	3	129
New Street Name Signs Installed	0	0	0	138	31	22	0	151
Street Name Signs Replaced (# Sections)	1	0	0	7	0	0	0	6
Street Name Signs Replaced (# Of Signs)	94	8	0	548	0	0	0	337
Jumbo Street Name Signs Installed	0	0	0	26	0	20	0	27
Various Signs	61	13	16	284	8	20	9	334
Parking Limit Signs Installed	32	50	0	133	15	1	1	166
Speed Limit Signs Installed	12	3	9	57	4	1	0	30
Custom Signs Installed	0	2	0	5	23	0	0	44
Paint Totals: Gallons								
White	35	58	131	3,401	0	33	130	3,357
Yellow	0	0	79	1,609	0	0	52	1,490
Black	0	0	0	115	0	0	0	130
Red	0	0	0	0	0	0	0	6
Green	0	0	0	0	0	0	0	0
Blue	0	0	0	0	0	0	0	0
Thermalplastic Totals: Lbs.								
White	0	0	0	5,650	0	0	0	5,710
Yellow	0	0	0	1,450	0	0	0	1,050
Painting Activities								
Stenciled Sections Painted	0	9	15	87	0	4	8	78
Laneline Striping (Feet)	0	0	0	2,011,761	0	0	0	1,884,373
Red Curb Sections Painted	0	0	0	0	0	0	0	0
Signalized Intersections Refreshed	0	0	0	17	0	0	0	17
Reflective Beads (Pounds)	175	290	1,050	25,504	0	165	910	31,620
Raised Pavement Markers Installed	0	0	0	0	0	0	0	0

FLEET MAINTENANCE SECTION

Fleet Maintenance Performance:

	April 2019	May 2019	June 2019
Scheduled Labor Hours	824	779	660
Percentage	63%	60%	54%
Unscheduled Labor Hours	474	521	552
Percentage	37%	40%	46%
Total Hours	1,228	1,300	1,212
Percentage	100%	100%	100%

Preventive Maintenance:

	April 2019	May 2019	June 2019
PM's Scheduled	211	219	189
PM's Performed	158	149	119
Percentage	75%	68%	63%

Fleet Work Order Activity:

	April	May	June
Work Orders	594	601	588
Labor Hours	1298	1300	1,212
Work Order Parts	\$110,754	\$115,902	\$108,106
OTC Parts	11,186	11,478	29,783
Shop Labor	126,477	126,821	118,648
Sublets & Misc. Charges	53,337	74,958	133,373
Parts Returns	(6,505)	(5,153)	(16,784)
Fuel	120,252	146,136	119,274
Credits	(97)	(80)	0
Total Fleet Charges	\$415,410	\$470,062	\$492,400

Overall Fleet Availability:

April	May	June
93%	92%	92%

Critical Departments - Equipment Availability:

	April	May	June
Commercial Refuse	86%	88%	90%
Community Cleanup	97	94	95
Residential Refuse	85	85	87
Street Sweepers	85	81	77
Stageline Buses	90	77	79
Roundup Buses	86	75	73
Fire Department Trucks	84	85	84
Police – Personal	95	93	94

NEW EQUIPMENT RECEIVED

Section / Department	April	May	June
Water		1. Roll-off for dried solid disposal (SWTP)	

PARKS SECTION

MONTHLY STATUS REPORT

Parks Maintenance Section

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Community Service Hours	1032	712	704	9776	792	864	967	8743
<i>Acres Mowed North City</i>	123.09	154.92	109.75	1148.31	93.27	139.6	114.25	1253.57
<i>Acres Mowed Central City</i>	153.7	196.68	192.08	1935.82	184.56	199	176.72	2449.06
<i>Acres Mowed South City</i>	104.48	134.32	99.5	1275.16	97.58	148.21	142.76	1410.98
Total Acres Mowed	381.27	485.92	401.33	4359.29	375.41	486.81	433.73	5113.61
<i>Acres Fertilized North City</i>	0	0	0.3	30.44	0.00	0	0.00	0.00
<i>Acres Fertilized Central City</i>	0	0	0	20.08	20.94	0.25	0.00	21.19
<i>Acres Fertilized South City</i>	3.79	0	0	17.05	0.00	0	0.34	0.34
Total Acres Fertilized	3.79	0	0.3	67.57	20.94	0.25	0.34	21.53
<i>Acres Sprayed North City</i>	3.94	2.05	4.09	40.79	0.59	3.5	2.24	36.36
<i>Acres Spray Central City</i>	11.22	9.537	5.543	149.844	22.57	22.803	16.30	139.20
<i>Acres Sprayed South City</i>	7.12	5.15	1.782	52.291	7.78	5.74	7.65	45.83
Total Acres Sprayed	22.28	16.737	11.415	242.925	30.94	32.043	26.19	221.39
<i># Of Irrigation Repairs North City</i>	54	116	53	593	0	4	36	40

# Of Irrigation Repairs Central City	66	61	65	690	29	42	62	424
# Of Irrigation Repairs South City	33	171	88	740	45	71	131	640
Total # Of Irrigation Repairs	153	348	206	2023	74	117	229	1104
# Of Trees Maintained By City	232	163	60	1979	85	145	134	1432
# Of Trees Maintained By Contract	0	0	0	0	0	0	0	1
Total # Of Trees Maintained	232	163	60	1979	85	145	134	1433
# Of Trees / Shrubs Replaced North City	0	6	0	720	0	0	0	1240
# Of Trees / Shrubs Replaced Central City	0	8	0	1726	11	1	0	754
# Of Trees / Shrubs Replaced South City	0	0	0	2369	0	5	0	483
Total # Of Trees / Shrubs Replaced	0	14	0	4815	11	6	0	2477
# Of Trees / Shrubs Planted North City	0	0	0	220	0	0	0	0
# Of Trees / Shrubs Planted Central City	0	0	0	258	0	0	0	1
# Of Trees / Shrubs Planted South City	0	74	0	93	0	0	0	0
Total # Of Trees / Shrubs Planted	0	74	0	571	0	0	0	1
Damage Incidents to Landscape North City	0	0	0	0	0	0	0	1
Damage Incidents to Landscape Central City	0	0	0	2	0	0	0	0
Damage Incidents to Landscape South City	2	3	1	12	0	1	1	6
Total Damage Incidents to Landscape	2	3	1	14	0	1	1	7
Damage Incidents to Facilities North City	0	0	0	1	0	0	0	0
Damage Incidents to Facilities Central City	3	0	0	13	0	0	1	10
Damage Incidents to Facilities South City	2	2	0	7	5	2	1	21
Total Damage Incidents to Facilities	5	2	0	21	5	2	2	31
Complaints Resolved North City	25	34	36	314	13	30	26	200
Complaints Resolved Central City	61	66	46	479	18	23	22	252
Complaints Resolved South City	34	17	35	240	17	34	10	238
Total Complaints Resolved	120	117	117	1033	48	87	58	690
Street Lights / Security Lights Repaired	6	4	3	64	22	15	6	129
# Pruning Notices Issued	3	3	6	59	3	2	6	29

SOLID WASTE DIVISION

Collections Unit

Commercial Collection

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Working Days	22	23	20	260	21	23	21	260
Average Weekly Tips	3,617	3,623	3,627		3,581	3,592	3,615	
Average Daily Tips Per Route	121	121	121		119	120	120	
Tons Delivered To Landfill Monthly	1,908	1,897	1,645	21,200	1,729	1,682	1,644	20,363
Tons Delivered to Landfill Weekly	434	412	411		412	366	391	
Average Vehicle Miles Weekly	1,783	1,515	1,896		1,831	1,520	1,474	

Residential Collection

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Working Days	22	23	20	260	21	23	21	260
Tons Delivered To Landfill Monthly	2,608	2,632	2,317	28,272	2,233	2,398	2,278	26,940
Average Customers Weekly	31,893	31,965	32,016		30,395	30,478	30,568	
Average Customers Daily Per Route	797	799	800		760	762	764	
Tons Delivered To Landfill Weekly	593	572	579		532	521	542	
Average Vehicle Miles Weekly	2,552	2,607	2,662		2,505	2,426	2,626	

Residential Containers: New Delivery and Replacement

	April 2019	May 2019	June 2019
New Containers			
Household	70	75	52
Greenwaste	70	75	52
Recycling	70	75	52
Additional Containers			
Household	5	13	9
Greenwaste	3	8	6
Recycling	0	2	2
Replacement Carts			

Household	46	41	41
Greenwaste	93	99	68
Recycling	43	34	27
Replacement Lids			
Household	3	2	3
Greenwaste	9	8	7
Recycling	83	81	39

Street Sweeping Unit

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Working Days	20	19	20	230	20	19	20	251
Total Miles Swept	5,210	5,085	4,872	63,493	5,702	5,888	5,417	67,460
Average Miles Swept Weekly	1,303	1,338	1,218		1,426	1,549	1,354	
Average Miles Swept Daily	261	268	244		285	310	271	

Spills

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Oil	7	5	8	84	9	8	7	104
Cement / Rocks	5	8	9	102	5	9	7	82
Glass	14	10	11	156	18	15	12	156
Other	10	15	17	197	17	17	20	208

Community Clean-Up

Summary of Activities	2019				2018			
	APR	MAY	JUN	YTD	APR	MAY	JUN	YTD
Truck Loads To Landfill	123	133	123	624	108	108	104	364
Tons Delivered To Landfill	745	974	812	3,981	674	710	691	2,542
Truck Loads To Recycler (Wood)	38	47	51	240	33	28	30	118
Tons Of Wood Recycled	243	264	293	1,534	237	182	220	877
Mileage	5,121	6,023	5,532	28,677	4,107	4,886	4,391	14,523
Loader Hours	238	283	210	1,269	203	216	256	794
Tons Of Metal To Recycler	4	14	7	36	7	5	4	27

Landfill Unit

Landfill Tonnage

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Working Days	20	23	20	260	21	23	21	260
Tons Delivered	5,261	5,446	4,774	56,498	4,636	4,790	4,613	54,394
Average Weekly Tons	1,196	1,184	1,193	1,086	1,104	1,041	1,098	
Average Daily Tons	239	237	239	217	221	208	220	

Greenwaste Recycling

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Residential Units Serviced	97,129	100,724	89,020	1,122,881	89,552	98,171	88,373	1,084,163
Average Units Serviced Weekly	25,863	21,897	22,255		21,322	21,342	21,041	
Average Participation Rate (%)	81%	81%	70%	69%	70%	70%	69%	68%
Tons	2,187	1,969	1,448	19,296	2,054	1,839	1,379	17,030
% Of Waste Diverted	28%	25%	22%	23%	28%	25%	21%	21%

Recycling

Summary of Activities	2019				2018			
	APR	MAY	JUN	FYTD	APR	MAY	JUN	FYTD
Average Single-Family Participation Rate (%)	82%	81%	81%	81%	82%	83%	81%	81%
Weekly % Of Multi-Family Recycling Toters Serviced	65%	78%	72%	72%	69%	71%	77%	72%
% Of Waste Diverted	6%	7%	7%	9%	9%	10%	10%	10%
Single-Family Residential Units Serviced	113,797	118,889	103,114	1,325,919	105,096	115,923	104,429	1,286,761
Paper (Tons)	320	340	280	4,726	432	459	416	5,164
Tin, Glass, Plastic (Tons)	173	184	151	2,502	227	241	219	2,702
Aluminum Cans (Tons)	3	3	3	33	3	3	3	32
Oil (Gallons)	75	0	0	400	0	0	0	1,260

Prepared by: Kristen Freberg, Management Analyst

Reviewed by: City Manager *JF*



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: April 6, 2020

SUBJECT: Public Utilities - Receive and File – Status Report for July – September 2019

ATTACHMENTS: None

WASTEWATER DISPOSAL SECTION

MONTHLY STATUS REPORT

Wastewater Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Valve Boxes Vacuumed	0	0	0	0	0	0	0	0
Complaints	3	2	2	7	3	4	3	10
Dye Tests	0	0	0	0	0	2	0	2
Final Inspections	0	0	0	0	0	0	0	0
Video Footage	18,620	25,640	24,740	69,000	27,820	41,150	28,625	97,595
Plugged Lines	0	0	1	1	0	0	0	0
Manholes Sealed	0	0	0	0	0	0	0	0
Sections Cleaned	9	11	6	26	8	10	7	25
Routine Line Cleaning Footage	158,985	196,325	184,870	540,180	185,505	180,975	146,920	513,400
Problem Line Cleaning Footage	22,065	3,655	3,655	29,375	4,315	4,315	22,065	30,695
Line Cleaning For Video Footage	9,930	3,830	0	13,760	0	41,150	0	41,150
Total Cleaning Footage	190,980	203,810	188,525	583,315	189,820	185,290	168,985	544,095
SWTP CIP Tank Loads Pumped	0	0	0	0	0	0	0	0
SWTP Septic Tank Loads Pumped	1	1	1	3	1	2	2	5
Sanitary Sewer Overflows	0	0	0	0	0	0	0	0

Sewer Flow

July

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	61.600	67.040	1.987	2.163	3.0
Herndon Avenue	63.100	59.370	2.035	1.915	2.8
Sierra Avenue	5.660	6.065	0.183	0.196	0.5
Fowler Avenue	43.200	28.220	1.393	0.910	3.0
Water Reuse	66.091	82.127	<u>2.132</u>	<u>2.649</u>	<u>2.8</u>
TOTAL			7.730	7.833	12.1

August

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	62.600	66.050	2.019	2.131	3.0
Herndon Avenue	65.300	61.370	2.106	1.980	2.8
Sierra Avenue	5.830	5.640	0.188	0.182	0.5
Fowler Avenue	70.400	28.070	2.270	0.905	3.0
Water Reuse	40.617	81.876	<u>1.310</u>	<u>2.641</u>	<u>2.8</u>
TOTAL			7.893	7.839	12.1

September

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	59.700	66.930	1.990	2.231	3.0
Herndon Avenue	62.100	59.580	2.070	1.986	2.8
Sierra Avenue	5.870	5.589	0.196	0.186	0.5
Fowler Avenue	65.000	43.290	2.167	1.443	3.0
Water Reuse	43.642	64.422	<u>1.455</u>	<u>2.147</u>	<u>2.8</u>
TOTAL			7.878	7.993	12.1

Storm Drain Maintenance

Summary of Activities	July 2019	August 2019	September 2019
Number Of Storms This Quarter	0	0	0
Total Rainfall This Quarter (Inches)	0	0	0
Rainfall Fiscal Year To Date (Inches)	0	0	0

WATER SECTION

MONTHLY STATUS REPORT

Water Service Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Fire Hydrant Maintenance	0	0	0	0	0	0	0	0
Fire Hydrant Repair	0	2	1	3	1	6	2	9
Complaints Resolved	10	5	9	24	4	8	3	15
Final Inspections	0	0	0	0	0	0	0	0
Water Service Leaks Repaired	5	3	2	10	4	5	4	13
Water Main Leaks Repaired	1	0	2	3	0	0	1	1
Maintenance Requests	10	18	17	45	25	19	17	61
New Meter Sets	1	1	0	2	1	1	0	2

MONTHLY STATUS REPORT

Valves Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Final Inspections	0	0	0	0	0	0	0	0
USA Markings	795	1556	1,037	3,388	725	700	577	1,855
Complaints Resolved	8	10	11	29	17	18	6	26
Valves Exercised	748	319	322	1,389	689	660	367	1,460
Water Ties / Observations	13	19	14	46	9	7	20	42
Fire Hydrant Maintenance	154	338	63	555	112	322	0	239
Water Main Flushing (Gallons)	50,800	67600	12,600	131,000	94,400	107,400	123,000	210,500
Number Of Dead Ends Flushed	0	0	0	0	0	0	0	0

MONTHLY STATUS REPORT

Meters Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
City of Clovis								
Change Of Occupant Meter Readings	301	401	221	2410	340	318	299	2515
Start Service Meter Turn Ons	259	146	247	1419	187	167	129	1426
Stop Service Meter Turn Ons	171	182	159	1266	182	162	138	1406
Finance Door Hanger Notices	89	69	73	662	65	71	68	533
Delinquent Meter Turn Ons	157	142	109	1320	179	108	192	1424
Delinquent Meter Turn Offs	171	184	124	1552	212	147	221	1648
New 1" Meter Sets	46	54	56	539	77	79	63	701
New 1.5" or Larger Meter Sets	8	0	8	59	4	5	1	49
5/8" and 1" Meter Replacements	44	62	51	346	41	40	33	261
1.5" or Larger Meter Replacements	4	2	7	38	4	7	1	74
Water Waster Citations	114	116	18	304	13	19	10	89
Meter Register Or ECR Replacements	54	42	133	570	70	101	93	595
Meter Transceiver Or MXU Replacements	17	70	118	434	49	69	96	443
CRM Complaints	46	46	33	293	41	29	27	242
Other Complaints	1	3	12	34	5	5	14	62
Tarpey Village								
Change of Occupant Meter Readings	1	3	3	24	2	0	1	34
Start Service Meter Turn Ons	11	1	5	47	4	3	10	60
Stop Service Meter Turn Offs	13	3	2	38	5	4	5	45
Finance Door Hanger Notices	2	1	3	20	3	4	1	25
Delinquent Meter Turn Ons	12	2	15	45	2	15	3	75
Delinquent Meter Turn Offs	26	3	32	91	0	33	0	140
New 1" Meter Sets	0	0	0	1	1	0	0	7
5/8" and 1" Meter Replacements	0	1	0	2	0	0	0	0
Water Waster Citations	0	0	0	0	0	0	0	0
Meter Register Or ECR Replacements	0	5	0	7	0	0	0	1
Meter Transceiver Or MXU Replacements	0	10	0	15	0	11	0	12
Complaints	2	0	1	11	2	1	1	7

WATER PRODUCTION

Summary of Activities	July 2019	August 2019	September 2019	Calendar Year To Date
SWTP Production (mg)	542.208	514.857	509.924	3137.438
Well Production (mg)	436.921	474.915	361.270	2675.759
Total Water Production (mg)	979.129	989.772	871.194	5813.197
Daily Average	31.585	31.928	29.039	21.294
Days Between Readings	31	31	30	273

Recharge	July 2019	August 2019	September 2019	Calendar YTD
Recharge At FMFCD Basins (Acre Feet)	762	682	67	3092
Recharge Upstream In Big Dry Creek (Acre Feet)	461	461	430	2984
Marion Recharge Per FID (Acre Feet)	618	623	577	4295
Delivery System Recharge	0	0	0	466
Total Artificial Recharge (Acre Feet)	1841	1766	1074	10837
Natural Recharge	642	642	642	5778
Total Well Production (Acre Feet)	1341	1458	1109	8212
Treatment Plant Production (Acre Feet)	1664	1580	1565	9629

Water Quality Monitoring

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Water System Weekly Coliform Samples Collected	125	100	100	975	125	100	100	992
Water System Weekly Coliform Sample "Repeats"	0	0	0	0	0	3	0	12
Reservoir III Weekly Coliform Samples Collected	5	4	4	39	5	4	4	39
Reservoir IV Weekly Coliform Samples Collected	5	4	4	39	5	4	4	39
Well "Raw Water Source" Coliform Samples Collected	27	26	27	255	37	38	37	311
Water Well GAC Pre/Post Coliform Samples Collected	10	12	12	87	12	12	12	90
Special Samples Per Customer Complaints	0	0	0	0	0	0	0	0
Water Well Cycle Tests	60	16	16	92	0	0	0	0

New Water Main Coliform Samples Collected	26	9	3	122	22	18	0	85
Monthly/Quarterly Chemical Or DBCP Samples Collected	173	45	48	679	39	44	169	514
Total Number Of All Samples Collected	431	216	214	2,288	245	223	326	2,082

TRAFFIC SIGNALS & STREET LIGHTING

MONTHLY STATUS REPORT

Traffic Signals & Street Lighting Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Traffic Signals								
# TS Responsive Work Orders	32	30	53	115	36	34	27	97
# TS Routine Work Orders	4	15	24	43	14	10	0	24
Street Lights Maintained	11	9	10	30	17	24	15	56

STREET SECTION

MONTHLY STATUS REPORT

Street Maintenance Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Temporary Asphalt (Tons)	1.5	0.25	4	5.75	3.35	6	2	11.35
Permanent Asphalt (Tons)	18.09	28.77	25.15	72.01	23.42	13.65	50.73	87.8
Fill Dirt (Loads)	30	0	0	30	0	0	11	11
Pavement Management Inspections (Locations)	0	0	0	0	0	0	0	0
Base Rock (Tons)	10	14	12	36	12	14	50	76
Concrete (Cubic Yards)	4.5	7.25	2.5	14.25	5.75	8.5	7	21.25
Sidewalk Repairs	7	4	4	15	5	8	10	23
Curb And Gutter Repairs	1	6	1	8	1	1	0	2
Asphalt To Recycler (Loads)	47	219	61	327	33	118	32	183
Concrete To Recycler (Loads)	0	0	1	1	3	14	0	17
Block Party Barricades (Locations)	0	11	0	11	51	10	9	70
Crackfill Material Applied (Lbs.)	0	11	0	11	49	10	9	68
Asphalt Grindings (Cubic Yds.)	15	2	0	17	11	1	2	14

MONTHLY STATUS REPORT

Signs & Striping Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Sign Totals								
Sign Posts "V" Installed	0	0	0	0	0	0	0	0
Sign Posts Square Installed	4	2	3	9	4	4	5	13
Stop Signs Installed	6	2	1	9	1	2	3	6
New Street Name Signs Installed	0	0	0	0	0	0	0	0
Street Name Signs Replaced (# Sections)	0	0	0	0	0	0	0	0
Street Name Signs Replaced (# Of Signs)	0	2	0	2	2	2	4	8
Jumbo Street Name Signs Installed	0	0	2	2	0	0	0	0
Various Signs	27	12	20	59	4	7	2	13
Parking Limit Signs Installed	2	1	3	6	0	10	3	13
Speed Limit Signs Installed	15	0	0	15	0	0	3	3
Custom Signs Installed	0	0	0	0	0	0	0	0
Paint Totals: Gallons								
White	1,050	1,548	293	2,891	1,651	1,183	136	2,970
Yellow	760	580	160	1,500	1,075	455	0	1,530
Black	100	0	15	115	100	15	0	115
Red	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	0	0
Blue	0	0	0	0	0	0	0	0
Thermalplastic Totals: Lbs.								
White	0	0	1,200	1,200	0	0	0	0
Yellow	0	0	0	0	0	0	0	0
Painting Activities								
Stenciled Sections Painted	12	6	1	19	9	16	17	42
Laneline Striping (Feet)	620,592	930,301	281,693	1,832,586	1,204,868	806,893	0	2,011,761
Red Curb Sections Painted	0	0	0	0	0	0	0	0
Signalized Intersections Refreshed	0	0	3	3	0	0	0	0
Reflective Beads (Pounds)	7,600	10,608	3,715	21,923	12,455	8,965	680	22,100
Raised Pavement Markers Installed	0	0	0	0	0	0	0	0

FLEET MAINTENANCE SECTION

Fleet Maintenance Performance:

	July 2019	August 2019	September 2019
Scheduled Labor Hours	800	792	591
Percentage	62%	61%	51%
Unscheduled Labor Hours	486	514	563
Percentage	38%	39%	49%
Total Hours	1,286	1,306	1,154
Percentage	100%	100%	100%

Preventive Maintenance:

	July 2019	August 2019	September 2019
PM's Scheduled	232	232	222
PM's Performed	133	162	135
Percentage	57%	70%	61%

Fleet Work Order Activity:

	July	August	September
Work Orders	551	629	524
Labor Hours	1286	1306	1154
Work Order Parts	\$118,473	\$106,932	\$92,054
OTC Parts	6,948	6,694	8,515
Shop Labor	125,042	127,345	113,241
Sublets & Misc. Charges	71,064	57,535	28,644
Parts Returns	(11,798)	(12,390)	(3,631)
Fuel	128,155	128,966	116,862
Credits	(33)	(3,714)	0
Total Fleet Charges	\$437,851	\$411,368	\$355,685

Overall Fleet Availability:

July	August	September
90%	90%	92%

Critical Departments - Equipment Availability:

	July	August	September
Commercial Refuse	81%	77%	80
Community Cleanup	97	77	88
Residential Refuse	75	76	77
Street Sweepers	72	63	78
Stageline Buses	70	68	79
Roundup Buses	60	65	77
Fire Department Trucks	71	72	70
Police – Personal	94	94	96

NEW EQUIPMENT RECEIVED

Section / Department	July	August	September
Landfill			1. Hydro-Tek pressure washer

PARKS SECTION

MONTHLY STATUS REPORT

Parks Maintenance Section

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Community Service Hours	632	608	752	11768	936	512	848	2296
Acres Mowed North City	122.12	114.01	109.24	1493.68	117.52	139.61	110.38	367.51
Acres Mowed Central City	130.88	183.87	130.88	2381.45	180.42	235.57	185.38	601.37
Acres Mowed South City	119.15	110.34	94.74	1599.39	141.24	166.41	144.85	452.5
Total Acres Mowed	372.15	408.22	334.86	5049.43	439.18	541.59	440.61	1421.38
Acres Fertilized North City	0	0	15.72	46.16	0.00	0.00	0	0
Acres Fertilized Central City	0	0	17.95	38.03	0.00	0.00	0	0
Acres Fertilized South City	0	0	4.09	21.14	0.00	0.00	0	0
Total Acres Fertilized	0	0	37.76	105.33	0	0	0	0
Acres Sprayed North City	3.37	0.46	0.59	45.21	4.16	6.35	3.15	13.66
Acres Spray Central City	8.238	4.682	2.367	165.131	35.57	6.57	8.151	50.295
Acres Sprayed South City	2.57	0.99	1.43	57.281	4.29	6.49	4.14	14.92
Total Acres Sprayed	14.178	6.132	4.387	267.622	44.02	19.41	15.441	78.875
# Of Irrigation Repairs North City	122	71	49	835	35	59	57	151

# Of Irrigation Repairs Central City	88	72	50	900	67	68	51	186
# Of Irrigation Repairs South City	91	67	39	937	77	72	131	280
Total # Of Irrigation Repairs	301	210	138	2672	179	199	239	617
# Of Trees Maintained By City	88	130	162	2359	191	288	61	540
# Of Trees Maintained By Contract	0	0	0	0	0	0	0	0
Total # Of Trees Maintained	88	130	162	2359	191	288	61	540
# Of Trees / Shrubs Replaced North City	0	0	0	720	0	0	0	0
# Of Trees / Shrubs Replaced Central City	0	0	0	1726	0	0	10	10
# Of Trees / Shrubs Replaced South City	0	0	0	2369	0	0	0	0
Total # Of Trees / Shrubs Replaced	0	0	0	4815	0	0	10	10
# Of Trees / Shrubs Planted North City	0	0	0	220	0	0	0	0
# Of Trees / Shrubs Planted Central City	0	16	0	274	0	0	0	0
# Of Trees / Shrubs Planted South City	0	0	0	93	0	0	19	19
Total # Of Trees / Shrubs Planted	0	16	0	587	0	0	19	19
Damage Incidents to Landscape North City	1	0	0	1	0	0	0	0
Damage Incidents to Landscape Central City	1	0	0	3	0	0	0	0
Damage Incidents to Landscape South City	1	0	0	13	0	2	0	2
Total Damage Incidents to Landscape	3	0	0	17	0	2	0	2
Damage Incidents to Facilities North City	1	0	0	2	0	0	0	0
Damage Incidents to Facilities Central City	1	3	0	17	1	1	0	2
Damage Incidents to Facilities South City	0	0	0	7	0	0	0	0
Total Damage Incidents to Facilities	2	3	0	26	1	1	0	2
Complaints Resolved North City	28	41	48	431	42	46	34	122
Complaints Resolved Central City	69	83	51	682	31	63	44	138
Complaints Resolved South City	37	39	50	366	37	26	17	80
Total Complaints Resolved	134	163	149	1479	110	135	95	340
Street Lights / Security Lights Repaired	12	9	10	95	2	6	4	12
# Pruning Notices Issued	1	16	9	85	11	7	9	27

SOLID WASTE DIVISION

Collections Unit

Commercial Collection

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Working Days	23	22	21	66	22	23	22	20
Average Weekly Tips	3,637	3645	3,644		3,613	3,614	3645	3,623
Average Daily Tips Per Route	121	122	121		120	120	122	121
Tons Delivered To Landfill Monthly	1,750	1,621	1,677	5,048	1,813	1,697	1,621	1,436
Tons Delivered to Landfill Weekly	380	368	399		412	369	368	359
Average Vehicle Miles Weekly	1,642	1,525	1,817		1,676	1,510	1,525	1,922

Residential Collection

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Working Days	23	22	21	66	22	23	22	20
Tons Delivered To Landfill Monthly	2,557	2,346	2,172	7,075	2,330	2,371	2,346	1,994
Average Customers Weekly	32,107	32,428	32,476		30,662	30,756	32,428	30,853
Average Customers Daily Per Route	803	811	812		767	769	811	771
Tons Delivered To Landfill Weekly	556	533	517		530	515	533	499
Average Vehicle Miles Weekly	2,696	2,638	2,606		2,603	2,460	2,638	2,380

Residential Containers: New Delivery and Replacement

	July 2019	August 2019	September 2019
New Containers			
Household	91	64	48
Greenwaste	91	64	48
Recycling	91	64	48
Additional Containers			
Household	4	4	5
Greenwaste	5	0	4
Recycling	0	2	1
Replacement Carts			

Household	61	71	68
Greenwaste	80	64	71
Recycling	57	65	37
Replacement Lids			
Household	8	5	9
Greenwaste	19	12	14
Recycling	82	96	80

Street Sweeping Unit

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Working Days	19	20	19	58	19	20	19	230
Total Miles Swept	5,340	5,199	4,966	15,505	5,712	5,663	5,426	63,493
Average Miles Swept Weekly	1,405	1,300	1,307		1,503	1,416	1,428	
Average Miles Swept Daily	281	260	261		301	283	286	

Spills

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Oil	6	7	7	20	8	8	6	84
Cement / Rocks	8	5	5	18	14	14	10	102
Glass	10	12	12	34	12	12	10	156
Other	15	14	14	43	21	21	17	197

Community Clean-Up

Summary of Activities	2019				2018			
	JUL	AUG	SEP	YTD	JUL	AUG	SEP	YTD
Truck Loads To Landfill	99	94	114	320	76	84	76	478
Tons Delivered To Landfill	606	532	706	1,919	444	505	454	2,915
Truck Loads To Recycler (Wood)	31	34	39	105	19	23	26	272
Tons Of Wood Recycled	162	197	216	579	118	141	151	1,730
Mileage	4,833	4,412	4,974	14,698	3,630	4,160	3,691	25,394
Loader Hours	192	203	217	630	190	205	195	1,193
Tons Of Metal To Recycler	10	6	22	39	5	11	0	31

Landfill Unit

Landfill Tonnage

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Working Days	23	22	21	66	22	23	20	260
Tons Delivered	4,913	4,574	4,555	14,042	4,587	4,573	3,884	56,498
Average Weekly Tons	1,068	1,040	1,085	1,064	1,043	994	971	
Average Daily Tons	214	208	217	213	209	199	194	

Greenwaste Recycling

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Residential Units Serviced	101,506	96,712	92,770	290,988	96,961	98,960	85,111	1,122,881
Average Units Serviced Weekly	22,067	25,663	22,088		22,037	21,513	21,278	
Average Participation Rate (%)	69%	68%	68%	68%	72%	70%	69%	69%
Tons	1,450	1,408	1,472	4,330	1,333	1,511	1,280	19,296
% Of Waste Diverted	21%	22%	23%	22%	20%	22%	22%	23%

Recycling

Summary of Activities	2019				2018			
	JUL	AUG	SEP	FYTD	JUL	AUG	SEP	FYTD
Average Single-Family Participation Rate (%)	80%	79%	79%	79%	82%	82%	82%	81%
Weekly % Of Multi-Family Recycling Toters Serviced	71%	73%	69%	71%	66%	78%	72%	72%
% Of Waste Diverted	7%	7%	7%	7%	10%	10%	10%	9%
Single-Family Residential Units Serviced	118,726	112,918	107,457	339,101	110,612	115,370	100,626	1,325,919
Paper (Tons)	312	292	283	887	420	426	365	4,726
Tin, Glass, Plastic (Tons)	169	157	153	479	221	224	192	2,502
Aluminum Cans (Tons)	3	3	3	8	3	3	2	33
Oil (Gallons)	0	0	375	375	0	0	0	400

Prepared by: Kristen Freberg, Management Analyst

Reviewed by: City Manager *JH*



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Public Utilities Department

DATE: April 6, 2020

SUBJECT: Public Utilities - Receive and File – Status Report for October – December 2019

ATTACHMENTS: None

WASTEWATER DISPOSAL SECTION

MONTHLY STATUS REPORT								
Wastewater Section								
Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Valve Boxes Vacuumed	0	0	0	0	0	0	0	0
Complaints	2	3	3	15	3	1	1	15
Dye Tests	0	0	0	0	0	0	0	2
Final Inspections	0	0	0	0	0	0	0	0
Video Footage	44,450	22,285	30,560	166,295	38,745	33,930	19,190	189,460
Plugged Lines	0	0	0	1	0	0	0	0
Manholes Sealed	0	0	0	0	0	0	0	0
Sections Cleaned	12	6	4	48	7	9	2	43
Routine Line Cleaning Footage	158,355	133,585	94,355	926,475	177,140	110,790	116,780	918,110
Problem Line Cleaning Footage	19,475	3,655	21,820	74,325	4,315	4,315	22,065	61,390
Line Cleaning For Video Footage	2,190	1,935	6,865	24,750	0	0	4,925	46,075
Total Cleaning Footage	180,020	139,175	123,040	1,025,550	181,455	115,105	143,770	984,425
SWTP CIP Tank Loads Pumped	0	0	0	0	0	0	0	0
SWTP Septic Tank Loads Pumped	1	1	1	6	1	2	2	10
Sanitary Sewer Overflows	0	1	0	1	0	0	1	1

Sewer Flow

October

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	61.500	68.080	1.984	2.196	3.0
Herndon Avenue	58.500	48.110	1.887	1.552	2.8
Sierra Avenue	5.980	5.970	0.193	0.193	0.5
Fowler Avenue	68.400	29.290	2.206	0.945	3.0
Water Reuse	44.111	80.465	<u>1.4229</u>	<u>2.596</u>	<u>2.8</u>
TOTAL			7.693	7.482	12.1

November

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	59.700	64.680	1.990	2.156	3.0
Herndon Avenue	53.800	46.550	1.793	1.552	2.8
Sierra Avenue	5.750	5.620	0.192	0.187	0.5
Fowler Avenue	46.100	27.590	1.537	0.920	3.0
Water Reuse	63.437	78.217	<u>2.115</u>	<u>2.61</u>	<u>2.8</u>
TOTAL			7.627	7.425	12.1

December

	Total Flow (Million Gallons)		Average Daily Flow (Million Gallons)		Owned Treatment Capacity (Million Gallons)
	2019	2018	2019	2018	
Peach Avenue	59.700	62.810	1.926	2.026	3.0
Herndon Avenue	55.900	47.280	1.803	1.525	2.8
Sierra Avenue	6.040	5.791	0.195	0.187	0.5
Fowler Avenue	47.700	54.290	1.539	1.751	3.0
Water Reuse	67.813	70.069	<u>2.188</u>	<u>2.260</u>	<u>2.8</u>
TOTAL			7.651	7.749	12.1

Storm Drain Maintenance

Summary of Activities	October 2019	November 2019	December 2019
Number Of Storms This Quarter	0	4	10
Total Rainfall This Quarter (Inches)	0	0.72	2.16
Rainfall Fiscal Year To Date (Inches)	0	0.72	2.88

WATER SECTION

MONTHLY STATUS REPORT

Water Service Section

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Fire Hydrant Maintenance	0	0	0	0	0	0	0	0
Fire Hydrant Repair	2	3	1	9	1	1	1	12
Complaints Resolved	12	6	14	56	5	7	7	34
Final Inspections	0	0	0	0	0	0	0	0
Water Service Leaks Repaired	3	3	10	26	3	6	5	27
Water Main Leaks Repaired	1	0	0	4	1	0	1	3
Maintenance Requests	27	14	12	98	18	18	10	107
New Meter Sets	8	0	0	10	1	1	0	4

MONTHLY STATUS REPORT

Valves Section

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Final Inspections	0	0	0	0	0	0	0	0
USA Markings	1,122	832	896	6,238	701	687	548	3,938
Complaints Resolved	11	6	3	49	15	8	2	66
Valves Exercised	632	281	189	2,491	748	458	514	3,436
Water Ties / Observations	11	7	24	88	12	9	13	70
Fire Hydrant Maintenance	140	284	330	1,309	0	85	274	793
Water Main Flushing (Gallons)	28,000	56,800	66,000	281,800	13,600	17,000	189,800	545,200
Number Of Dead Ends Flushed	0	0	0	0	0	0	0	0

MONTHLY STATUS REPORT

Meters Section

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
City of Clovis								
Change Of Occupant Meter Readings	247	235	218	3110	275	245	210	3245
Start Service Meter Turn Ons	142	121	95	1777	137	106	90	1759
Stop Service Meter Turn Ons	157	129	118	1670	157	114	117	1794
Finance Door Hanger Notices	68	53	87	870	67	38	67	705
Delinquent Meter Turn Ons	194	129	208	1851	171	291	28	1914
Delinquent Meter Turn Offs	232	148	243	2175	220	296	2	2166
New 1" Meter Sets	52	71	52	714	106	90	70	967
New 1.5" or Larger Meter Sets	5	9	8	81	3	2	2	56
5/8" and 1" Meter Replacements	122	94	43	605	59	21	56	397
1.5" or Larger Meter Replacements	5	0	10	53	4	3	4	85
Water Waster Citations	6	7	3	320	5	7	6	107
Meter Register Or ECR Replacements	62	34	108	774	41	90	140	866
Meter Transceiver Or MXU Replacements	55	97	127	713	158	15	56	672
CRM Complaints	43	41	52	429	39	27	24	332
Other Complaints	6	8	2	50	10	12	1	85
Tarpey Village								
Change of Occupant Meter Readings	3	0	3	30	1	0	5	40
Start Service Meter Turn Ons	6	2	1	56	3	4	6	73
Stop Service Meter Turn Offs	15	6	3	62	3	2	6	56
Finance Door Hanger Notices	4	0	2	26	1	3	6	35
Delinquent Meter Turn Ons	0	30	1	76	17	6	1	99
Delinquent Meter Turn Offs	1	42	1	135	44	0	1	185
New 1" Meter Sets	4	0	0	5	2	1	0	10
5/8" and 1" Meter Replacements	0	0	1	3	0	0	0	0
Water Waster Citations	0	0	0	0	0	1	0	1
Meter Register Or ECR Replacements	0	1	2	10	2	0	4	7
Meter Transceiver Or MXU Replacements	2	1	2	20	5	0	3	20
Complaints	2	1	0	14	2	0	0	9

WATER PRODUCTION

Summary of Activities	October 2019	November 2019	December 2019	Calendar Year To Date
SWTP Production (mg)	527.541	243.450	0	3908.429
Well Production (mg)	235.188	319.492	339.625	3570.064
Total Water Production (mg)	762.729	562.942	339.625	7478.493
Daily Average	24.604	18.765	10.956	20.489
Days Between Readings	31	30	31	365

Recharge	October 2019	November 2019	December 2019	Calendar YTD
Recharge At FMFCD Basins (Acre Feet)	94	0	0	3186
Recharge Upstream In Big Dry Creek (Acre Feet)	461	223	0	3668
Marion Recharge Per FID (Acre Feet)	541	275	0	5111
Delivery System Recharge	0	0	0	466
Total Artificial Recharge (Acre Feet)	1096	498	0	12431
Natural Recharge	642	642	638	7700
Total Well Production (Acre Feet)	722	980	1042	10957
Treatment Plant Production (Acre Feet)	1619	747	0	11995

Water Quality Monitoring

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Water System Weekly Coliform Samples Collected	125	100	125	1,325	125	100	100	1,317
Water System Weekly Coliform Sample "Repeats"	4	0	0	4	0	0	0	12
Reservoir III Weekly Coliform Samples Collected	5	4	5	53	5	4	4	52
Reservoir IV Weekly Coliform Samples Collected	5	4	5	53	5	4	4	52
Well "Raw Water Source" Coliform Samples Collected	27	27	27	336	39	32	33	415
Water Well GAC Pre/Post Coliform Samples Collected	12	14	14	127	12	10	12	124
Special Samples Per Customer Complaints	0	0	0	0	0	0	0	0
Water Well Cycle Tests	0	0	0	92	0	0	0	0

New Water Main Coliform Samples Collected	1	9	2	134	0	31	2	118
Monthly/Quarterly Chemical Or DBCP Samples Collected	94	41	49	863	122	39	42	717
Total Number Of All Samples Collected	273	199	227	2,987	308	220	197	2,807

TRAFFIC SIGNALS & STREET LIGHTING

MONTHLY STATUS REPORT

Traffic Signals & Street Lighting Section

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Traffic Signals								
# TS Responsive Work Orders	37	23	37	212	35	23	9	164
# TS Routine Work Orders	10	16	21	90	18	4	8	54
Street Lights Maintained	19	21	47	117	36	27	36	155

STREET SECTION

MONTHLY STATUS REPORT

Street Maintenance Section

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Temporary Asphalt (Tons)	1.25	5.6	6	18.6	2.5	3.5	5	22.35
Permanent Asphalt (Tons)	34.19	14.01	30.19	150.4	14.43	22.5	27.82	152.55
Fill Dirt (Loads)	1	0	0	31	0	0	5	16
Pavement Management Inspections (Locations)	0	0	0	0	0	54	583	637
Base Rock (Tons)	29	7	20	92	7.25	11	14	108.25
Concrete (Cubic Yards)	3	3.75	0.75	21.75	11	3.75	0.25	36.25
Sidewalk Repairs	7	4	1	27	14	6	1	44
Curb And Gutter Repairs	1	0	0	9	0	0	0	2
Asphalt To Recycler (Loads)	38	41	13	419	87	65	67	402
Concrete To Recycler (Loads)	0	0	0	1	3	0	0	20
Block Party Barricades (Locations)	0	8	26	45	5	0	13	88
Crackfill Material Applied (Lbs.)	0	7	19	37	5	0	9	82
Asphalt Grindings (Cubic Yds.)	9	0	1	27	4	1	0	19

MONTHLY STATUS REPORT

Signs & Striping Section

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Sign Totals								
Sign Posts "V" Installed	0	0	0	0	0	0	0	0
Sign Posts Square Installed	1	2	0	12	5	5	25	48
Stop Signs Installed	9	4	19	41	1	4	30	41
New Street Name Signs Installed	0	0	59	59	0	4	0	4
Street Name Signs Replaced (# Sections)	0	0	0	0	0	0	1	1
Street Name Signs Replaced (# Of Signs)	0	54	76	132	2	2	85	97
Jumbo Street Name Signs Installed	0	0	4	6	4	0	0	4
Various Signs	16	20	38	133	10	13	52	88
Parking Limit Signs Installed	23	5	0	34	1	1	13	28
Speed Limit Signs Installed	2	2	2	21	0	0	5	8
Custom Signs Installed	0	0	0	0	2	1	0	3
Paint Totals: Gallons								
White	123	0	0	3,014	174	33	0	3,177
Yellow	0	0	0	1,500	0	0	0	1,530
Black	0	0	0	115	0	0	0	115
Red	0	0	0	0	0	0	0	0
Green	0	0	0	0	0	0	0	0
Blue	0	0	0	0	0	0	0	0
Thermalplastic Totals: Lbs.								
White	3,300	0	0	4,500	5,650	0	0	5,650
Yellow	1,100	0	0	1,100	1,450	0	0	1,450
Painting Activities								
Stenciled Sections Painted	12	0	0	31	17	4	0	63
Laneline Striping (Feet)	0	0	0	1,832,586	0	0	0	2,011,761
Red Curb Sections Painted	0	0	0	0	0	0	0	0
Signalized Intersections Refreshed	13	0	0	16	17	0	0	17
Reflective Beads (Pounds)	915	0	0	22,838	1,724	165	0	23,989
Raised Pavement Markers Installed	0	0	0	0	0	0	0	0

FLEET MAINTENANCE SECTION

Fleet Maintenance Performance:

	October 2019	November 2019	December 2019
Scheduled Labor Hours	739	671	706
Percentage	56%	58%	58%
Unscheduled Labor Hours	591	496	510
Percentage	44%	42%	42%
Total Hours	1,330	1,167	1,216
Percentage	100%	100%	100%

Preventive Maintenance:

	October 2019	November 2019	December 2019
PM's Scheduled	227	232	216
PM's Performed	156	111	142
Percentage	69%	48%	66%

Fleet Work Order Activity:

	October	November	December
Work Orders	631	551	606
Labor Hours	1330	1167	1216
Work Order Parts	\$131,893	\$110,588	\$100,925
OTC Parts	2,009	1,039	6,034
Shop Labor	130,478	113,484	119,264
Sublets & Misc. Charges	103,539	100,888	51,984
Parts Returns	(8,827)	(18,515)	(9,006)
Fuel	141,475	116,495	97,370
Credits	(77)	(97)	(30)
Total Fleet Charges	\$500,490	\$423,883	\$366,541

Overall Fleet Availability:

October	November	December
89%	89%	92%

Critical Departments - Equipment Availability:

	October	November	December
Commercial Refuse	76	75%	76
Community Cleanup	83	83	88
Residential Refuse	80	82	82
Street Sweepers	72	85	86
Stageline Buses	80	66	75
Roundup Buses	67	65	67
Fire Department Trucks	67	68	74
Police – Personal	91	90	94

NEW EQUIPMENT RECEIVED

Section / Department	October	November	December
Water	1. New F350 service truck		
Youth Services		1. F150 pickup	1. Ford van
Refuse (Residential)		1. Sideload trucks (x2)	
Recreation		1. John Deere small utility vehicle	
Police			1. BMW motorcycles (x2)
Parks			1. Kubota tractor

PARKS SECTION

MONTHLY STATUS REPORT

Parks Maintenance Section

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Community Service Hours	984	720	768	14240	952	632	808	4688
<i>Acres Mowed North City</i>	124.95	42.02	37.8	1698.45	123.39	74.27	41.19	606.36
<i>Acres Mowed Central City</i>	130.88	78.6	78.6	2669.53	185.38	173.89	71.83	1032.47
<i>Acres Mowed South City</i>	104.91	32.65	32.37	1769.32	135.55	100.37	61.31	749.73
Total Acres Mowed	360.74	153.27	148.77	5712.21	444.32	348.53	174.33	2388.56
<i>Acres Fertilized North City</i>	1.25	0	0	47.41	0.00	0.00	23.77	23.77
<i>Acres Fertilized Central City</i>	0	0	0	38.03	0.00	20.08	0.00	20.08
<i>Acres Fertilized South City</i>	2.01	0	0	23.15	2.12	5.00		7.12
Total Acres Fertilized	3.26	0	0	108.59	2.12	25.08	23.77	50.97
<i>Acres Sprayed North City</i>	2.34	0	0.66	48.21	1.78	1.91	2.64	19.99
<i>Acres Spray Central City</i>	1.188	1.98	3.16	171.459	6.83	4.82	2.31	64.25

Acres Sprayed South City	3.1	0.86	0.26	61.501	4.85	4.16	2.33	26.26
Total Acres Sprayed	6.628	2.84	4.08	281.17	13.46	10.89	7.28	110.50
# Of Irrigation Repairs North City	34	47	18	934	70	48	24	293
# Of Irrigation Repairs Central City	89	124	79	1192	55	46	54	341
# Of Irrigation Repairs South City	88	123	78	1226	38	16	29	363
Total # Of Irrigation Repairs	211	294	175	3352	163	110	107	997
# Of Trees Maintained By City	220	230	150	2959	59	260	36	895
# Of Trees Maintained By Contract	0	0	0	0	0	0	0	0
Total # Of Trees Maintained	220	230	150	2959	59	260	36	895
# Of Trees / Shrubs Replaced North City	0	0	3	723	0	0	0	0
# Of Trees / Shrubs Replaced Central City	0	0	0	1726	0	0	0	10
# Of Trees / Shrubs Replaced South City	0	0	0	2369	0	0	19	19
Total # Of Trees / Shrubs Replaced	0	0	3	4818	0	0	19	29
# Of Trees / Shrubs Planted North City	0	1	0	221	0	0	220	220
# Of Trees / Shrubs Planted Central City	0	0	0	274	0	8	250	258
# Of Trees / Shrubs Planted South City	0	0	0	93	0	0	0	19
Total # Of Trees / Shrubs Planted	0	1	0	588	0	8	470	497
Damage Incidents to Landscape North City	0	0	1	2	0	0	0	0
Damage Incidents to Landscape Central City	0	0	0	3	0	0	0	0
Damage Incidents to Landscape South City	0	0	2	15	0	0	2	4
Total Damage Incidents to Landscape	0	0	3	20	0	0	2	4
Damage Incidents to Facilities North City	0	0	0	2	1	0	0	1
Damage Incidents to Facilities Central City	0	0	0	17	3	0	1	6
Damage Incidents to Facilities South City	0	0	0	7	0	0	0	0
Total Damage Incidents to Facilities	0	0	0	26	4	0	1	7
Complaints Resolved North City	44	47	18	540	29	16	8	175
Complaints Resolved Central City	55	58	19	814	51	44	18	251
Complaints Resolved South City	25	12	8	411	19	18	7	124
Total Complaints Resolved	124	117	45	1765	99	78	33	550

Street Lights / Security Lights Repaired	3	3	3	104	10	2	9	33
# Pruning Notices Issued	9	4	4	102	8	6	3	44

SOLID WASTE DIVISION

Collections Unit

Commercial Collection

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Working Days	23	21	22	132	23	22	21	260
Average Weekly Tips	3,632	3,639	3,645		3,627	3,623	3,626	
Average Daily Tips Per Route	121	121	122		121	121	121	
Tons Delivered To Landfill Monthly	1,764	1,640	2,061	10,513	1,762	1,782	1,746	21,200
Tons Delivered to Landfill Weekly	383	390	468		383	387	416	
Average Vehicle Miles Weekly	1,642	1,492	1,775		1,658	1,300	1,776	

Residential Collection

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Working Days	23	21	22	132	23	22	21	260
Tons Delivered To Landfill Monthly	2,379	2,325	2,666	14,445	2,291	2,456	2,305	28,272
Average Customers Weekly	32,551	35,592	32,665		31,495	31,569	31,663	
Average Customers Daily Per Route	814	815	824		787	789	792	
Tons Delivered To Landfill Weekly	517	554	606		498	534	549	
Average Vehicle Miles Weekly	2,600	2,397	2,640		2,469	2,364	2,416	

Residential Containers: New Delivery and Replacement

	October 2019	November 2019	December 2019
New Containers			
Household	75	41	73
Greenwaste	75	41	67
Recycling	75	41	73
Additional Containers			
Household	7	5	7
Greenwaste	5	5	1

Recycling	1	0	0
Replacement Carts			
Household	56	32	27
Greenwaste	95	69	20
Recycling	37	41	21
Replacement Lids			
Household	3	1	15
Greenwaste	8	8	22
Recycling	75	71	20

Street Sweeping Unit

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Working Days	19	18	19	115	20	17	19	230
Total Miles Swept	5,496	4,546	6,136	31,683	6,294	5,001	5,307	63,493
Average Miles Swept Weekly	1,374	1,263	1,615		1,574	1,471	1,397	
Average Miles Swept Daily	275	253	323		315	291	279	

Spills

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Oil	5	6	7	38	8	9	6	84
Cement / Rocks	8	8	5	39	9	7	7	102
Glass	12	11	10	67	12	15	16	156
Other	15	18	20	96	18	15	16	197

Community Clean-Up

Summary of Activities	2019				2018			
	OCT	NOV	DEC	YTD	OCT	NOV	DEC	YTD
Truck Loads To Landfill	116	75	88	594	91	84	67	478
Tons Delivered To Landfill	679	474	592	3,629	604	564	473	2,915
Truck Loads To Recycler (Wood)	37	42	52	234	67	52	85	272
Tons Of Wood Recycled	199	282	372	1,422	492	373	456	1,730
Mileage	6,174	4,170	5,033	29,893	5,229	4,364	4,320	25,394
Loader Hours	235	153	179	1,188	252	183	178	1,193
Tons Of Metal To Recycler	21	10	11	81	5	16	1	31

Landfill Unit

Landfill Tonnage

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Working Days	23	21	22	132	23	22	21	260
Tons Delivered	4,784	4,443	5,319	28,587	4,657	4,802	4,524	56,498
Average Weekly Tons	1,040	1,058	1,209	1,083	1,012	1,091	1,077	
Average Daily Tons	208	212	242	217	202	218	215	

Greenwaste Recycling

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Residential Units Served	100,790	92,090	96,553	580,421	97,889	91,627	91,742	1,122,881
Average Units Served Weekly	21,911	21,926	21,944		21,280	20,824	21,843	
Average Participation Rate (%)	67%	67%	67%	68%	68%	66%	69%	69%
Tons	1,518	1,532	1,957	9,336	1,550	1,369	2,108	19,296
% Of Waste Diverted	22%	24%	25%	23%	23%	20%	29%	23%

Recycling

Summary of Activities	2019				2018			
	OCT	NOV	DEC	FYTD	OCT	NOV	DEC	FYTD
Average Single-Family Participation Rate (%)	79%	82%	80%	80%	80%	81%	81%	81%
Weekly % Of Multi-Family Recycling Toters Served	70%	76%	65%	71%	71%	74%	68%	72%
% Of Waste Diverted	7%	7%	7%	7%	10%	10%	10%	9%
Single-Family Residential Units Served	118,726	110,992	114,768	683,167	115,666	112,434	107,717	1,325,919
Paper (Tons)	303	284	369	1,844	433	456	461	4,726
Tin, Glass, Plastic (Tons)	164	154	200	996	228	239	242	2,502
Aluminum Cans (Tons)	3	3	3	17	3	3	3	33
Oil (Gallons)	205	0	0	580	0	0	0	400

Prepared by: Kristen Freberg, Management Analyst

Reviewed by: City Manager *JF*



CITY of CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 6, 2020

SUBJECT: Consider Approval - Res. 20-___, A Resolution of the City Council of the City of Clovis confirming the Director of Emergency Services' Orders.

Staff: Luke Serpa, City Manager

Recommendation: Approve

ATTACHMENT: Resolution 20-___, Confirming the Emergency Services Director Order 2020-06 related to waiving late fees on business license payments and utility payments; and Order 2020-07 related to waiving municipal code restrictions against parking a recreational vehicle under specific circumstances

CONFLICT OF INTEREST

None

RECOMMENDATION

For the City Council to approve Emergency Services Director Order 2020-06 related to waiving late fees on business license payments and utility payments; and Order 2020-07 related to waiving municipal code restrictions against parking a recreational vehicle under specific circumstances.

EXECUTIVE SUMMARY

On March 16, 2020, the City Council approved the following:

1. A request from the Director of Emergency Services for the City of Clovis that the City Council of the City of Clovis proclaim the existence or threatened existence of a local emergency (COVID-19); and
2. A resolution of the City Council of the City of Clovis proclaiming the existence or threatened existence of a local emergency (COVID-19).

On March 21, 2020, the City Council confirmed the following orders:

1. Director of Emergency Services Order - 2020-01: Declaration Closing Bars, Wineries, Breweries, Pubs, and Restaurants; and
2. Director of Emergency Services Order - 2020-02: Declaration Closing Gyms, Health Clubs, Trampoline Parks, Arcades, and Theaters; and
3. Director of Emergency Services Order - 2020-03: Declaration Establishing Emergency Telework Guidelines.

On March 30, 2020, the City Council confirmed the following orders:

1. Director of Emergency Services Order 2020-04 pertaining to employee leave / pay during emergency determined as necessary to safeguard life and property and continue essential services of the City of Clovis; and
2. Director of Emergency Services Order 2020-05 related to price gouging and taking unfair advantage of consumers.

The declaration of emergency authorizes the Director of Emergency Services certain additional authorities beyond the role of City Manager. These actions are accomplished by way of Orders and Declarations approved by the Director of Emergency Services. Subsequent to approval of these orders, the Director of Emergency Services must bring the items back to City Council for confirmation.

Staff is now returning for the City Council to confirm the Director of Emergency Services':

1. Director of Emergency Services Order 2020-06 related to waiving late fees on business license payments and utility payments; and
2. Director of Emergency Services Order 2020-07 related to waiving municipal code restrictions against parking a recreational vehicle under specific circumstances.

FISCAL IMPACT

There will be a fiscal impact on Order 2020-06. Staff estimates that waiving utility late fees could range from \$50,000 to \$75,000 per month. Staff estimates waiving business license late fees will be approximately \$30,000 based on outstanding gross receipt estimates.

Prepared by: John Holt, Assistant City Manager

Reviewed by: City Manager *JH*

CITY OF CLOVIS

RESOLUTION NO. 20-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVIS CONFIRMING THE DIRECTOR OF EMERGENCY SERVICES' ORDERS AND DECLARATIONS

WHEREAS, there exists a local emergency in the City of Clovis ("City") pursuant to Resolution 20-20, approved by the City Council on March 16, 2020, where the City declared a local emergency due to the increase in confirmed cases of COVID-19, including now multiple confirmed cases within Fresno, Madera and Tulare Counties; and

WHEREAS, under the authority of Government Code sections 8610 and 8634, and Clovis Municipal Code section 4.2.06, the Director of Emergency Services is empowered, upon declaration of a local emergency, to make and issue regulations on matters reasonably related to the protection of life and property as affected by such emergency; and

WHEREAS, under conditions of the emergency, it is deemed necessary in the interest of public safety to enact certain emergency orders and restrictions within the City; and

WHEREAS, life and property is deemed to be in peril and time is of the essence; and

WHEREAS, the City Council does hereby find that the above-described conditions of disaster or of extreme peril did warrant and necessitate the Director of Emergency Services' orders and restrictions in response to the existence of a local emergency; and

WHEREAS, effective March 20, 2020, pursuant to Executive Order N-33-20, the Governor issued a Statewide stay at home/stay in place order, which encompasses and expands upon the orders of the Director of Emergency Services.

NOW, THEREFORE, the City Council of the City of Clovis resolves as follows:

1. The following orders, restrictions, or declarations of the Director of Emergency Services, are hereby ratified and confirmed:

- Order 2020-06 related to waiving late fees on business license payments and utility payments; (**Exhibit 1**); and
- Order 2020-07 related to waiving municipal code restrictions against parking a recreational vehicle under specific circumstances. (**Exhibit 2**).

BE IT FURTHER RESOLVED that the above-referenced Orders shall remain in effect until such time as it is terminated by the Director of Emergency Services or the City Council of the City of Clovis, or until termination of the declared local emergency, whichever occurs first.

* * * * * *

The foregoing resolution was introduced and adopted at a special meeting of the City Council of the City of Clovis held on April 6, 2020, by the following vote, to wit:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Date: April 6, 2020.

Drew Bessinger, Mayor

Attest:

John Holt, City Clerk

**CITY OF CLOVIS
EMERGENCY SERVICES DIRECTOR ORDER 2020 – 06**

DECLARATION OF THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF CLOVIS RELATING TO WAIVING LATE FEES ON BUSINESS LICENSE PAYMENTS AND UTILITY PAYMENTS

WHEREAS, on March 16, 2020, with the approval of Resolution 20-20, the City Council of the City of Clovis (“City”) declared a local emergency as a result of the threatened spread of COVID-19 in the City, surrounding areas, and the State; and

WHEREAS, on March 19, 2020, the Governor of California issued Executive Order N-33-20, ordering all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations of critical infrastructure; and

WHEREAS, as a result of the COVID-19 pandemic and the Governor’s stay at home order, many businesses have closed or ceased operations, and others are operating under modified schedules, and unemployment and underemployment in the State and in the City have increased, and the financial impact on many businesses and residents of the City has been immediate and substantial; and

WHEREAS, under the authority of Government Code sections 8610 and 8634, and Clovis Municipal Code section 4.2.06, I am empowered, upon declaration of a local emergency, to make and issue regulations on matters reasonably related to the protection of life and property as affected by such emergency; and

WHEREAS, it is in the public interest to protect businesses and residents in the City who have been or will be impacted during this local emergency from the imposition of late fees, penalties, and interest for untimely payments of City utility bills and City business registration tax certificate fees.

NOW, THEREFORE, I, Luke Serpa, as Director of Emergency Services, declare effective 3:00 p.m. on March 31, 2020, as follows:

1. All businesses and residents in the City are encouraged to continue paying City utility bills in a timely manner. However, during the current local emergency and for a period of thirty (30) calendar days after the termination of this local emergency, the City will suspend the assessment and collection of late fees, penalties, and interest for all City utility bill payments. Those businesses and residents unable to make timely payments as a result of the COVID-19 pandemic due to business closure, change of operations, loss of employment, or some other reason, must notify the City Finance Department in a timely manner. This regulation is not intended to and shall not be interpreted as a waiver by the City of any utility fees due and owing or which become due and owing during the current local emergency or anytime thereafter.


2. All businesses in the City are encouraged to continue to meet applicable business registration renewal requirements and make payments of tax certificate fees in accordance with applicable deadlines provided in Chapter 3.1 of the Clovis Municipal Code. However, during the current local emergency and for a period of thirty (30) calendar days after the termination of this local emergency, the City will suspend the assessment and collection of late fees, penalties, and interest for all tax certificate fees due and owing the City. Those businesses unable to make timely payments as a result of the COVID-19 pandemic due to business closure, change of operation, or some other reason must notify the City Finance Department in a timely manner. This regulation is not intended to and shall not be interpreted as a waiver by the City of any business registration fees or business tax certificate fees due and owing or which become due and owing during the current local emergency or anytime thereafter.

3. The City and all departments are authorized to take such action as reasonably necessary to implement this regulation.

BE IT FURTHER RESOLVED that this regulation shall remain in effect until such time as it is terminated by the Director of Emergency Services or the City Council of the City of Clovis.

* * * * *

DATE AND TIME: March 31, 2020 at 3:00 p.m.


Luke Serpa, Director of Emergency Services

ATTEST:


John Holt, City Clerk

**CITY OF CLOVIS
EMERGENCY SERVICES DIRECTOR ORDER 2020 – 07**

DECLARATION OF THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF CLOVIS RELATING TO WAIVING MUNICIPAL CODE RESTRICTIONS AGAINST PARKING A RECREATIONAL VEHICLE UNDER SPECIFIC CIRCUMSTANCES

WHEREAS, on March 16, 2020, with the approval of Resolution 20-20, the City Council of the City of Clovis (“City”) declared a local emergency as a result of the threatened spread of COVID-19 in the City, surrounding areas, and the State; and

WHEREAS, on March 19, 2020, the Governor of California issued Executive Order N-33-20, ordering all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations of critical infrastructure; and

WHEREAS, some citizens who are classified as essential workers could be exposed to COVID-19, or their family members or other occupants of their homes may have been exposed to COVID-19. As a result, those essential workers may choose to isolate themselves from family members and other occupants of their homes to protect themselves or their family from possible exposure; and

WHEREAS, some citizens that have been directed by a doctor or public health official to self-isolate themselves from other people to prevent the possible spread of COVID-19 may need to isolate themselves from their families and other occupants of their homes; and

WHEREAS, a recreational vehicle that is parked at a residence could provide a useful means for individuals to isolate themselves from their families and the other occupants of their homes; and

WHEREAS, under the authority of Government Code sections 8610 and 8634, and Clovis Municipal Code section 4.2.06, I am empowered, upon declaration of a local emergency, to make and issue regulations on matters reasonably related to the protection of life and property as affected by such emergency; and

WHEREAS, it is in the best interest of both the essential workers and their families, and other individuals ordered to isolate at home, to maintain a safe and clean environment in which they can isolate to prevent further exposure of COVID-19.

NOW, THEREFORE, I, Luke Serpa, as Director of Emergency Services, declare effective 12:30 p.m. on April 2, 2020, as follows:

1. For the purposes of this Order, the following definitions shall apply:

(a) "Essential worker" has the same definition as those individuals designated by the State Public Health Officer as Essential Critical Infrastructure Workers in the list issued in accordance with the Governor's Executive Order No. N-33-20, and any subsequent modifications of that list.

(b) "Recreational vehicle" or "R.V." has the same definition as Clovis Municipal Code section 9.1.120 (Recreational Vehicle) and refers to a camping trailer, motor home, travel trailer, a truck-mounted camper, with or without a motor, or other similar vehicle designed for human habitation for recreational or emergency occupancy.

2. Notwithstanding any provision of the Clovis Municipal Code restricting or prohibiting R.V. parking on private property and public streets, or the duration of parking on public streets, essential workers who choose to isolate themselves from their families to prevent exposure of COVID-19 to themselves or their family, and those individuals who were ordered to self-isolate by a doctor or public health official, may park an R.V. on the street in front of their home, or in the driveway of their property for the purposes of that self-isolation.

3. Any individual wishing to isolate within a recreational vehicle pursuant to this regulation shall present the following upon request from a peace officer, code enforcement officer, or public health officer:

(a) A letter from the individual's employer that indicates that the individual is in fact working as an essential worker, or other evidence satisfactory to the officer; or

(b) A letter or note from a doctor or public health official ordering that the individual self-isolate themselves away from the people within their normal residence to prevent further exposure to COVID-19, or other evidence satisfactory to the officer.

4. Any individual isolating within a recreational vehicle pursuant to this regulation shall follow all health, safety, and welfare directions of the City relating to water, wastewater, gas, and electricity use.

5. This section is not intended to and shall not be interpreted as a waiver of the parking regulations of recreational vehicles for all individuals within the City. Those who do not qualify under the parameters of this regulation are still subject to the restrictions set forth in the Municipal Code.

6. The City and all departments are authorized to take such action as reasonably necessary to implement this regulation.

BE IT FURTHER RESOLVED that this regulation shall remain in effect until such time as it is terminated by the Director of Emergency Services or the City Council of the City of Clovis.

* * * * *

DATE AND TIME: April 2, 2020 at 12:30 p.m.



Luke Serpa, Director of Emergency Services

ATTEST:



John Holt, City Clerk



CITY *of* CLOVIS

REPORT TO THE CITY COUNCIL

TO: Mayor and City Council

FROM: Administration

DATE: April 6, 2020

SUBJECT: Workshop – For the Clovis City Council to conduct a workshop to discuss the impact on ongoing City operations during the COVID-19 State of Emergency as declared by the Federal Government, State of California, County of Fresno, and City of Clovis; and to explore actions the City may take in response to the crisis.

City Manager Luke Serpa will give a verbal presentation on this item. This item will remain on the agenda during the State of Emergency.

Please direct questions to the City Manager’s office at 559-324-2060.